

October 4, 2022 Stock Code #

SSGS1216-FJ-Metal

Thank you for purchasing an 12x16 SunShed Garden Shed from Outdoor Living Today. Please take the time to identify all the parts prior to assembly.



Safety Points and Other Considerations Our products are built for use based on proper installation and normal residential use, on level ground. Please follow the instruction manual when building your shed and retain the manual for future maintenance purposes.

Some of the safety and usage measures you may wish to consider include:

-snow load ratings vary by geographical location. If heavy or wet snowfall occurs, it is advisable to sweep the snow off the roof(s).

-if the product is elevated, any structural and building code requirements are solely the customer's responsibility, and should be abided by.

-in high or qusty wind conditions it is advisable to keep the structure securely grounded.

-have a regular maintenance plan to ensure screws, doors, windows and parts are tight.

Customer agrees to hold Outdoor Living Today free of any liability for improper installation, maintenance and repair of any of our products.

In the event of a missing or broken piece, simply call the Outdoor Living Today Customer Support Line @ 1-888-658-1658 within 30 days of the delivery of your purchase. It is our commitment to you to courier replacement parts, free of charge, within 10 business days of this notification. Replacement parts will not be provided free of charge after the 30 day grace period.

12x16 SunShed Garden Shed FJ Bevel Model with Metal Roof **Assembly Manual**



What to do before my Shed arrives?



• Become familiar with this assembly manual and determine if you can complete the project yourself or will require a professional contractor.



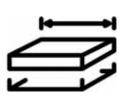
• One helper is recommended to assist in constructing your shed. It generally takes two people 3 to 4 days to assemble a shed. If you're hiring a contractor, their rate should be in line with that duration of work.



• Clear the construction area and ensure a clear pathway for delivery when the freight company arrives. Remove all debris: roots, grass, rocks, etc.



• Excavate the site. Contact your local utilities company to ensure there are no gas or electric lines buried in the area before digging.

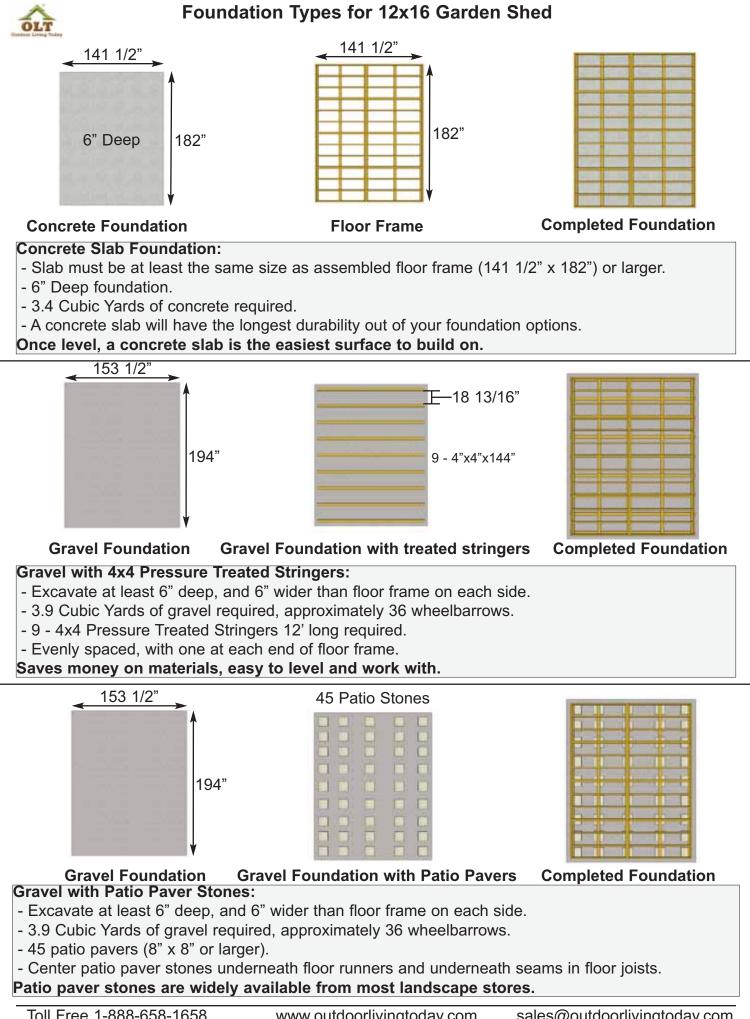


Decide on the type of foundation you will be using:
 Concrete slab, or
 4-6 inches of crushed gravel with paver stones or 4x4 stringers.

You can find the footprint for your shed on Page 3 of your Assembly Manual.



• If doing the assembly yourself, have all the necessary tools ready to go and in working condition. A list of required tools can be found after the parts list.

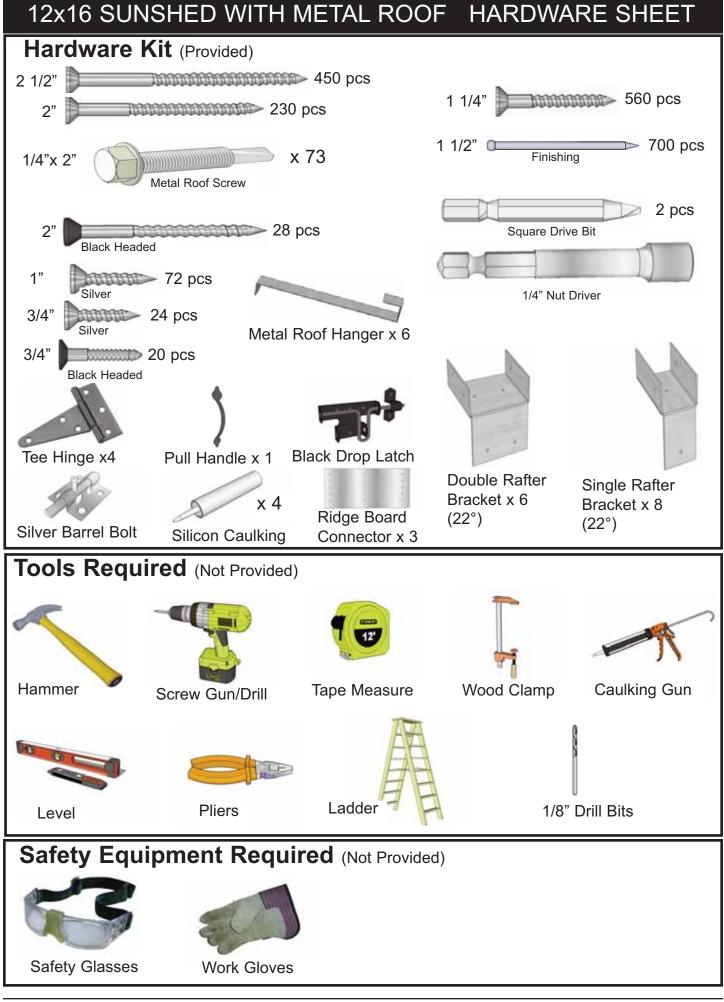


Thank you for purchasing our 12x16 Sunshed Garden Shed. Please take the time to identify all the parts prior to assembly.

1. Floor Section Parts List - Page 4-5	Steps↓	
Floors	1 - 11	
2. Wall Section	Steps↓	
Main Wall Panels 4 - 45 1/2" x 81 3/4" - Solid Wall Panels 1 - 45 1/2" x 81 3/4" - Solid Wall Panel With Extra Vertical Studs 5 - 1 5/8" x 2 1/2" x 45 1/2" - Bottom Wall Plates 4 - 45 1/2" x 81 3/4" - Window Wall Panels 4 - 45 1/2" x 81 3/4" - Double Window Walls 1 - 12" x 73" - Narrow Wall Panel Description	12 - 20	
Door Headers	21 - 26	
 Top Wall Plates & Gables 4 - 1 1/2" x 2 1/2" x 70 3/4" - Front & Rear Riser Plates 4 - 1 1/2" x 2 1/2" x 88 1/2" - Side Riser Plates 4 - 3/4" x 2 1/2" x 45" - Front & Rear Top Plates (angle cut ends) 2 - 3/4" x 2 1/2" x 51 1/2" - Front & Rear Top Plates (straight cut ends) 2 - 3/4" x 2 1/2" x 45 1/2" - Side Top Plates (angle cut edge) 4 - 3/4" x 2 1/2" x 65 3/4" - Side Top Plates (angle cut edge) 4 - Triangular Gable Walls (end tip tucked inside) 	27 - 32	
3. Rafter and Roof Section	Steps↓	
Rafter Assembly 3 - 3/4" x 9 1/4" x 91" - Roof Ridge Boards 2 - 3/4" x 9 1/4" x 45 1/2" - Roof Ridge Boards 24 - 1 1/2" x 3 1/2" x 80 7/8" - Roof Rafters (angle cut ends) 4 - 1/2" x 4 1/2" x 91" - Soffits 4 - 3/4" x 80" x 19 3/4" - Triangular Roof Gussets 12 - 3/4" x 3/4" x 48" - Polygal Support Cleats Long 4 - 3/4" x 3/4" x 38" - Polygal Support Cleats Short	33 - 49	
Roof	50 - 69	Continued on next page

4. Trim & Miscellaneous Section	Steps↓
	otops _¥
Outer Wall Trim & Dutch Door	70 - 83
Facia Trim	84- 92
 Miscellaneous 2 - 1/2" x 2 1/2" x 72" - Interior Vertical Door Stops 1 - 1/2" x 2 1/2" x 36" - Interior Horizontal Door Stop 4 - Regular Window Inserts 8 - Narrow Window Inserts 4 - Regular Window Trim Pkgs 8 - Narrow Window Trim Pkgs 8 - Flower Box Kits 4 - 16" x 45" - Long Potting Shelves 1 - 16" x 41" Short Potting Shelf 9 - 1 1/2" x 2 1/2" x 38" - Potting Shelf Legs 1 - Extra Lap Siding 2 - Spare Shingles - use to shim door, etc 	93 - 98

Advice: Wood has a tendency to split when screwing near the ends of a board. To prevent splitting, it is always recommended to pre-drill pilot holes before screwing into these areas.

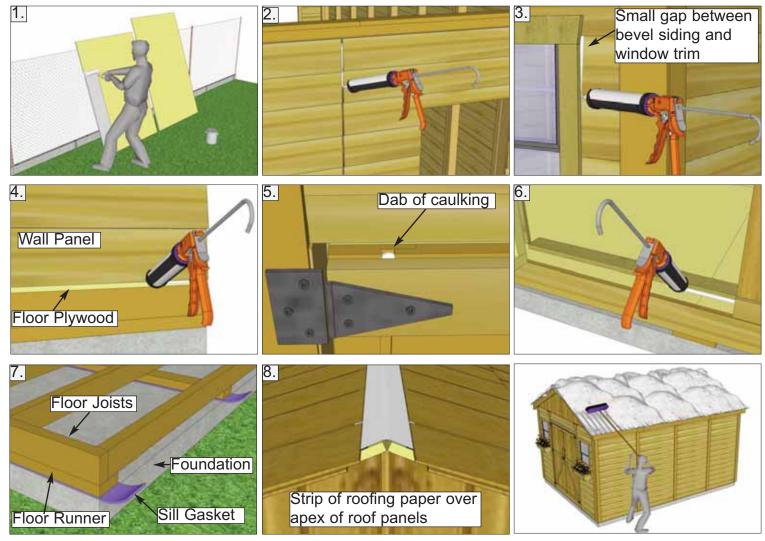




Regular Maintenance & Tips to prolong the life of your shed.

Before/During Assembly:

- 1.) Paint each face and edge of your plywood floor with a latex exterior paint.
- 2.) Caulk wall seams if gaps appear.
- 3.) Caulk around window framing.
- 4.) Caulk perimeter between floor plywood and bottom wall plate.
- 5.) Caulk channels in lap siding at the top of your door above the trim, just a drop in each channel.
- 6.) Caulk edge of door threshold (if applicable).
- 7.) Optional: Install a Sill Gasket between floor runners and foundation.
- 8.) Optional: Install an 8" strip of roofing paper below Cedar Ridge Caps for Cedar Roof Sheds.



Routine Maintenance:

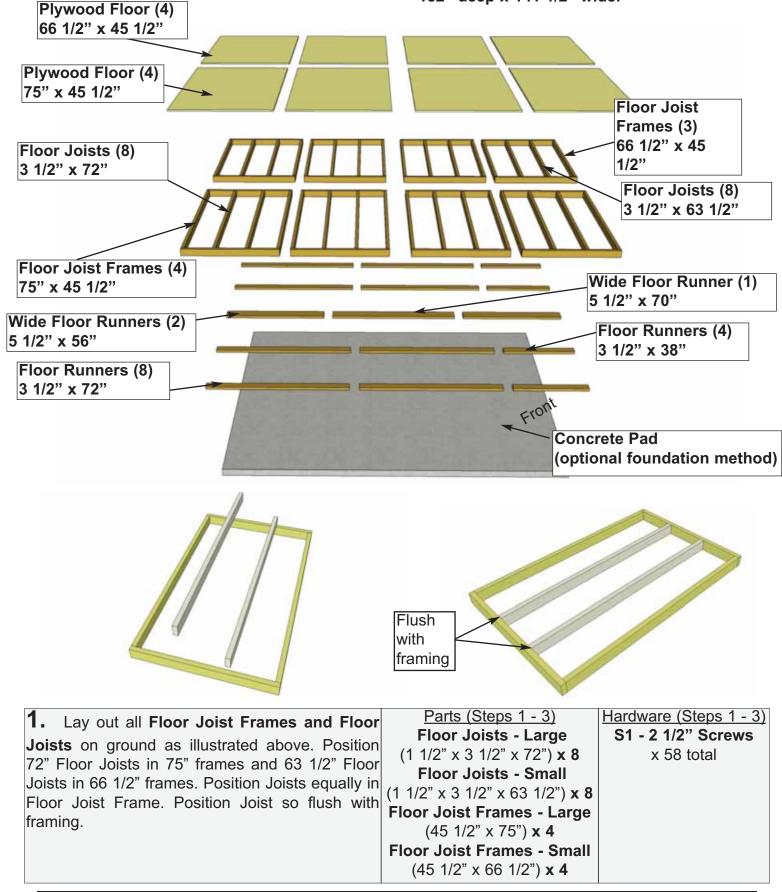
- Routinely check all fasteners are tight (ex. Door Hinges, Nails)
- Brush off dirt from walls.
- Brush off snow from roof regularly.
- Routinely remove needles and leaves from roof.

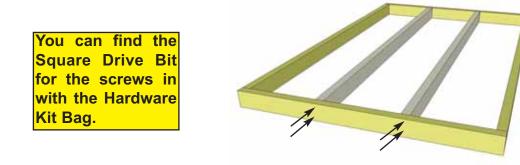
Painting/Staining

- Your cedar shed, if left untreated, will weather to a silvery grey colour.
- Painting or staining your structure is highly recommended and will prolong the life of your shed.
- You do not need to wait to paint or stain your shed, the wood in your kit has been dried and can be stained or painted immediately.
- Consult your local paint store for the best paint or stain for cedar.
- Optional: stain the inside of your shed. (Note: this will remove the fresh cedar smell.)

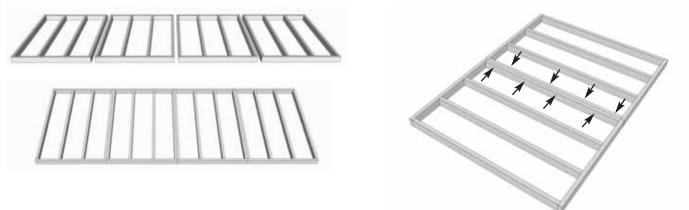
A. Floor Section

Exploded view of all parts necessary to complete Floor Section. Identify all parts prior to starting. Note, Floor Footprint is 182" deep x 141 1/2" wide.

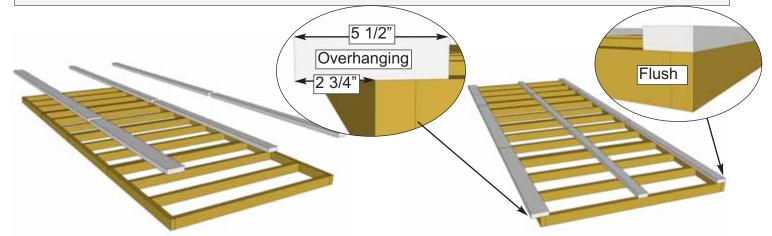




2. When correctly positioned, attach each Joist with 4 - 2 1/2" screws (2 per end). Complete all Floor Frame and Joist connections. You can find the Square Drive Bit for the screws in with the Hardware Kit Bag.



3. Lay out 75" Floor Frames as shown above. Attach each completed frame to the next with 8 - 2 1/2" screws (24 Total). Once complete assemble 66 1/2" Floor Frames the same way.

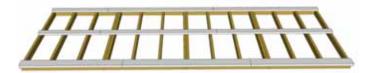


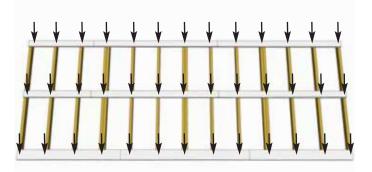
4. Locate Floor Runners and Wide Floor Runners. Lay out Floor Runners above Completed Floor Frame section as shown above. The **3 1/2" wide Floor Runner** should be flush with the edge of the floor frame. 5 1/2" wide Floor Runner should overhang the edge of the floor Frame by 2 3/4". Third set of Floor Runners should be centered on Floor Frame.

<u>Parts (Steps 4 - 9)</u>	Hardware (Steps 4 - 9)
Wide Floor Runners	S1 - 2 1/2" Screws
(1 1/2" x 5 1/2" x 56") x 2	x 116 total
Wide Floor Runner	
(1 1/2" x 5 1/2" x 70") x 1	
Floor Runners	
(1 1/2" x 3 1/2" x 38") x 4	
Floor Runner	
(1 1/2" x 3 1/2" x 72") x 8	

Toll Free 1-888-658-1658

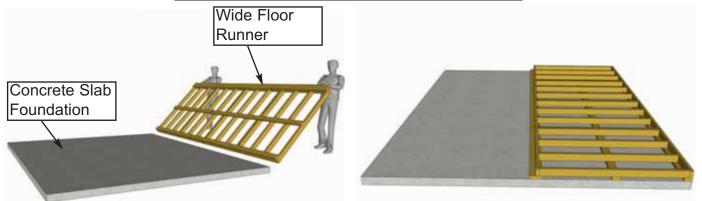
sales@outdoorlivingtoday.com





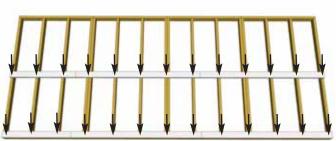
5. Attach **Floor Runners** to **Floor Frames** with **13 - 2 1/2**" **screws** per completed runner length (**39 Total**). For **Wide Floor Runner** use 4 screws in the 56" pieces and 5 screws in the 70" piece. For the 3 1/2" **Floor Runner** use 5 screws for the 72" pieces and 3 screws for the 38" pieces.

Foundations Note: The floor will be flipped over and floor runners will sit on your foundation. It is important to note that having a level foundation is critical. Choosing a foundation will vary between regions. Typical foundations can be concrete pads or patio stones positioned underneath the floor runners.

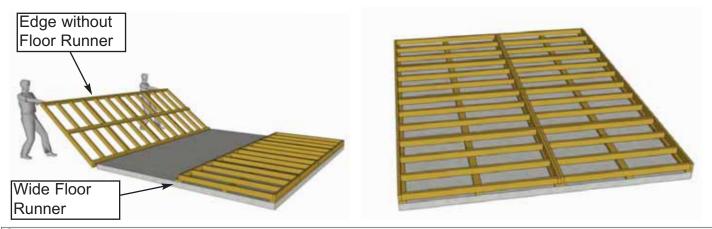


6. With some helpers, flip the floor section over so it rests on your foundation. **Wide Floor Runner** should rest in the center of your foundation.**Caution:** you will need 2 people to assist you. Be careful when laying floor down not to bend or twist floor. When in place, level floor completely.

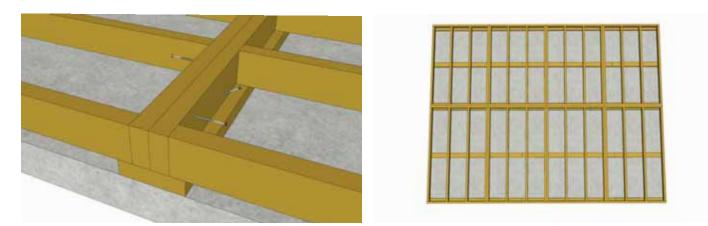




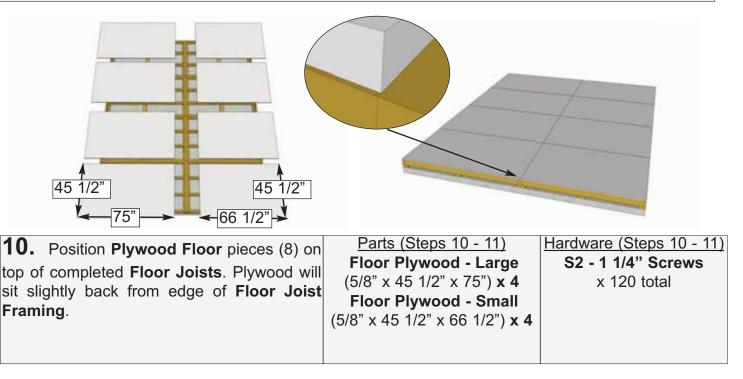
7. Lay out Remaining **Floor Runners** on second floor frames (4x 72" Runners and 2x 38" Runners). Attach remaining runners with a total of **26 - 2 1/2" screws** as per **Step 5**.

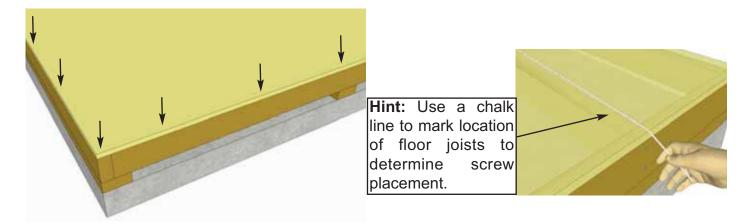


8. With a helper, flip remaining floor section over onto your foundation. Edge of frame without floor runner should land on wide floor runner.

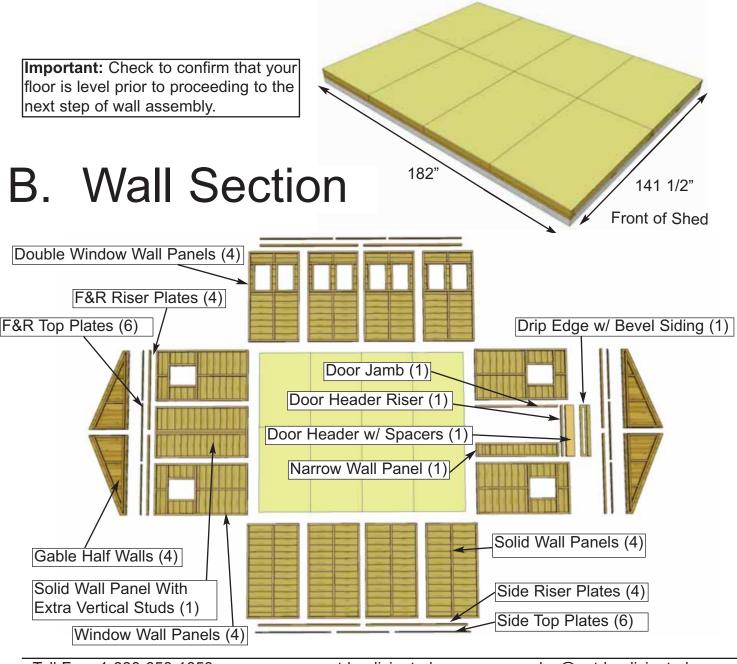


9. To attach floor sections together attach each **75**" **Frame** to **66 1/2**" **Frame** with **3 - 2 1/2**" **screws** (**36 Total**).Use 2 screws on both sides to attach horizontally. On the 66 1/2" Frame side toenail one screw into the **Wide Floor Runner**.





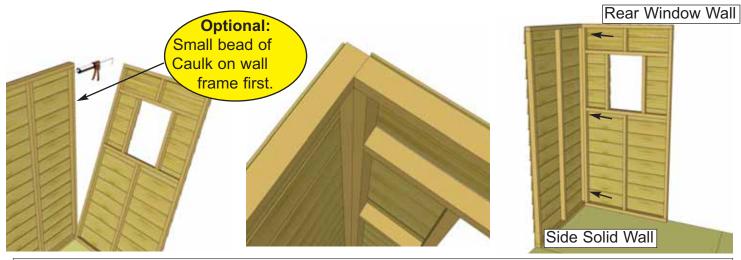
11. With **Floor Plywood** pieces in position, attach **with 1 1/4**" **screws**. Use screws every 16" (approximately 120 total). The plywood is cut slightly smaller than floor framing. Keep plywood seams tight.



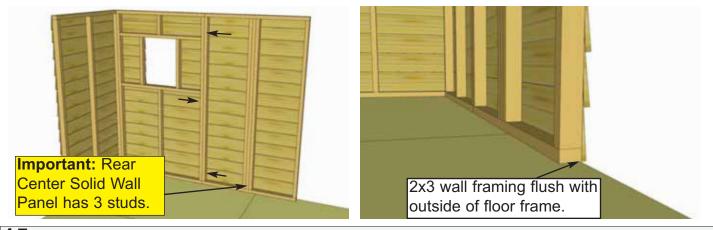
Toll Free 1-888-658-1658

www.outdoorlivingtoday.com Page 12 sales@outdoorlivingtoday.com

Bottom Wall P	Plate Hole	Wall Studs o screwing. ch easier to ther. Pilot e Plate first.
12. Starting with Solid Wall Panels , carefully lay panel face down. Position and attach Wall Plate to bottom of wall studs of each Wall Panel with 3 - 2 1/2 " screws . Position so plates are flush with framing. Note: Bottom Wall Plates may already be attached to some Solid Walls.	Solid Wall Panels (45 1/2" x 81 3/4") x 4 Solid Wall Panel - Extra Studs (45 1/2" x 81 3/4") x 1	Hardware (Step 12) S1 - 2 1/2" Screws x 15 total
Important: Make sure all y aligned in their upright po not ,water may leak into yo Unsure if panel is facing down? check siding on wind panel to match alignment.	sition. If our shed. g up or	panel is
13. Starting at Rear Corner, position a Solid Wall Wall Panel on top of plywood floor. Make sure panel is facing up. The Side Wall Panels will sit flush with floor frame with the front and rear panels sandwiched between them. Note: siding will overhang the floor by approx. 1/2".	overhangs floor by	



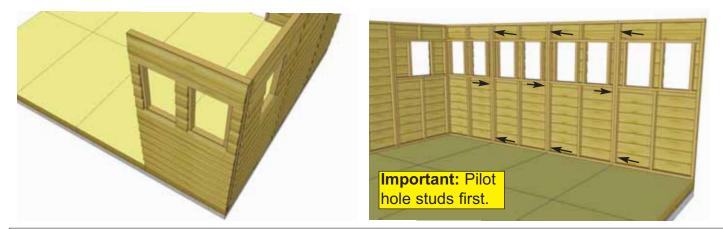
14. Position rear **Window Wall Panel** into place on plywood floor. Butt both vertical wall studs of side and rear walls together and attach with **3 - 2 1/2**" **screws**. Screw at the bottom, middle and top of stud to secure properly.



15. With the corner wall attachment complete, position a Rear **Solid Wall Panel With Extra Vertical Studs** so bottom 2x3 wall framing is sitting flush with outside floor frame. Wall siding should overhang floor by approximately 1/2". Attach rear wall panel studs together as per **Step 14**.

16. Position the final Rear Panel on the floor (**Window Wall Panel**). Position vertical wall studs together and attach as per **Step 14**.





17. Attach a **Double Window Wall Panel** in corner. Attach as per **Step 14**. Start positioning and securing remaining **Double Window Walls**. Attach wall studs together as per **Step 14**.



18. Complete attachment of left side **Solid Wall Panels**. At the front of the shed, side walls will sit flush with front floor framing.



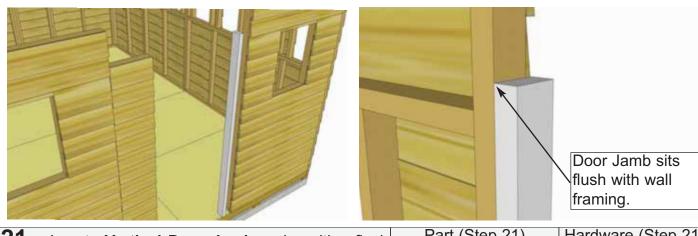
19. Secure remaining two **Window Walls** to both front corners of shed.





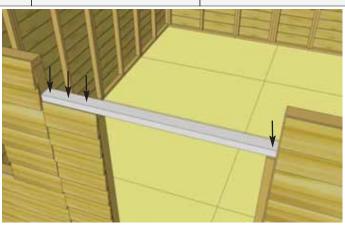
20. Lineup Narrow Wall so flush with each other on the outside. Attach Studs together with **3 - 2 1/2**" screws as per Step 14. Note: Narrow Wall is 73" high (9" shorter than other walls).

e	Parts (Step 20)	Hardware (Step 20)
-	Narrow Wall Panel	S1 - 2 1/2" Screws
IS	(12" x 73") x 1	x 3 total
ər	(



21. Locate Vertical Door Jamb and position flush
against right wall panel stud. The Jamb is 3 1/2" wide
and will sit flush to outside of wall siding. When posi-
tioned correctly, secure Jamb using **4 - 2 1/2" screws**.Part (Step 21)
Vertical Door Jamb
(1 1/2" x 3 3/8" x 73")
x 1Hardware (Step 21)
S1 - 2 1/2" Screws
x 4 total



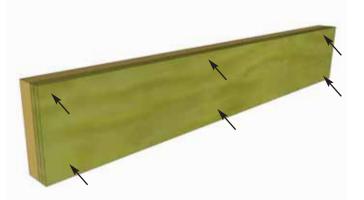


Position and attach Door Header Riser to Door Jamb and Narrow Wall Panel top framing. Header should fit flush with Door Jamb and Outside of Narrow Wall Siding. Attach with 4 - 2 1/2" screws.
Part (Step 22) Door Header Riser (1 1/2" x 2 1/2" x 45 1/2") x 1
Hardware (Step 22) S1 - 2 1/2" Screws x 4 total

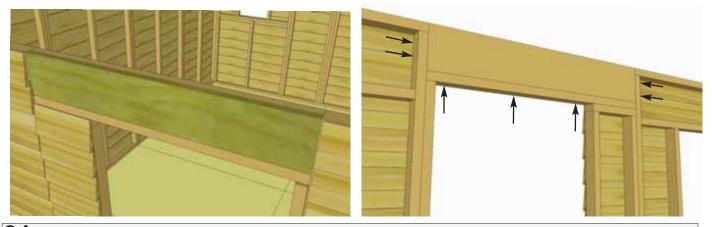
Toll Free 1-888-658-1658

sales@outdoorlivingtoday.com

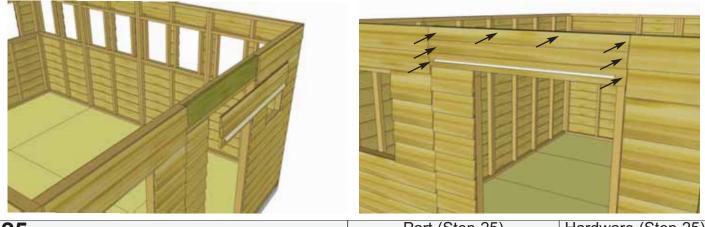




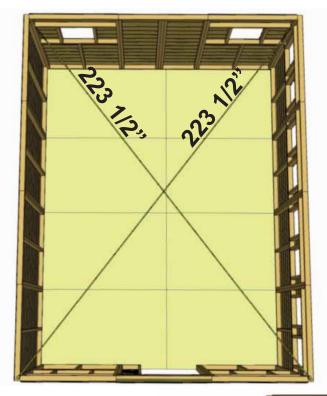
23. Locate Door Header and Door Header	<u>Part (Step 23 - 24)</u>	Hardware (Step 23 - 24)
Spacers. Lineup three pieces together so they	Door Header	S3 - 2" Screws x 13 total
are flush to creater a larger piece, attach with 6 - 2" screws .	Door Header Spacer	
	(1/2" x 7 1/4" x 45 1/2") x 2	



24. Place assembled **Door Header** onto **Door Header Riser** and attach with **7 - 2**" screws.



25.	Locate D	Drip Edge	with	Bevel	Sidina	<u>Part (Step 25)</u>	Hardware (Step 25)	
attacl	ned. Attach 1/2" Finishi	to Door H			-	Drin Edga w/ Bayal Siding	N1 - 1 1/2" Finishing Nail x 8 total	

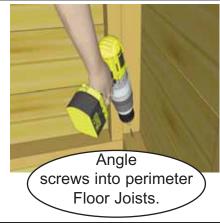


Advice: Prior to fastening walls and installing rafters, take time to confirm your walls are level, square and plumb.

Measure diagonal at top and bottom of walls corner-to-corner. This should be approximately 223 1/2". More importantly, if measurements are not within 1/4", your walls are not square. Adjusting now will make it easier to the roof section later.

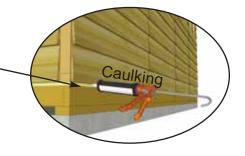
Important: If walls are not lining up and appear higher or lower than each other, please check the level of your floor. You may need to make slight adjustments before proceeding.

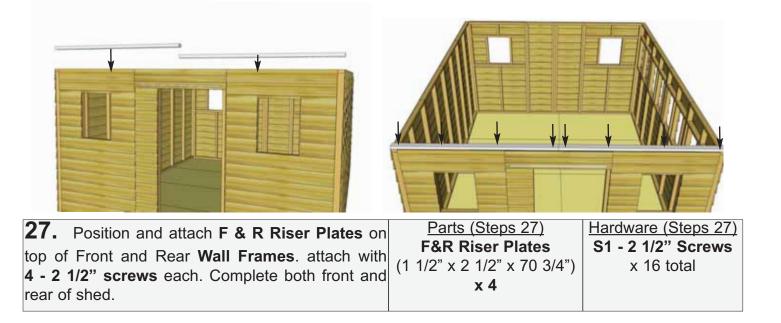
26. When all walls are attached together, check alignment with the floor. Bottom wall framing should sit flush with outside of floor joists. When positioned correctly, fasten bottom wall plates to floor using **4 - 2 1/2" screws** per wall panel (54 total). **Confirm 32" wide door opening at bottom.**

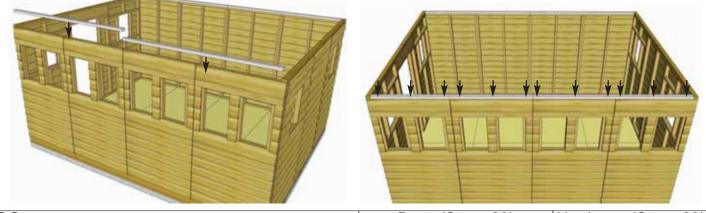


Bottom Wall Framing

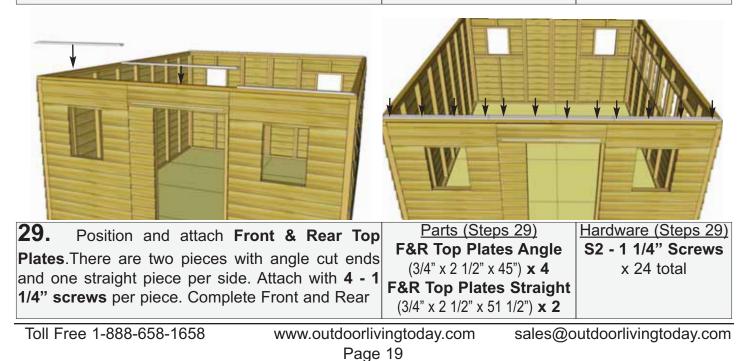
Optional: Caulking seams will help prevent moisture from entering your shed. Caulking is included to complete polygal Windows only. Additional Caulking may be required.

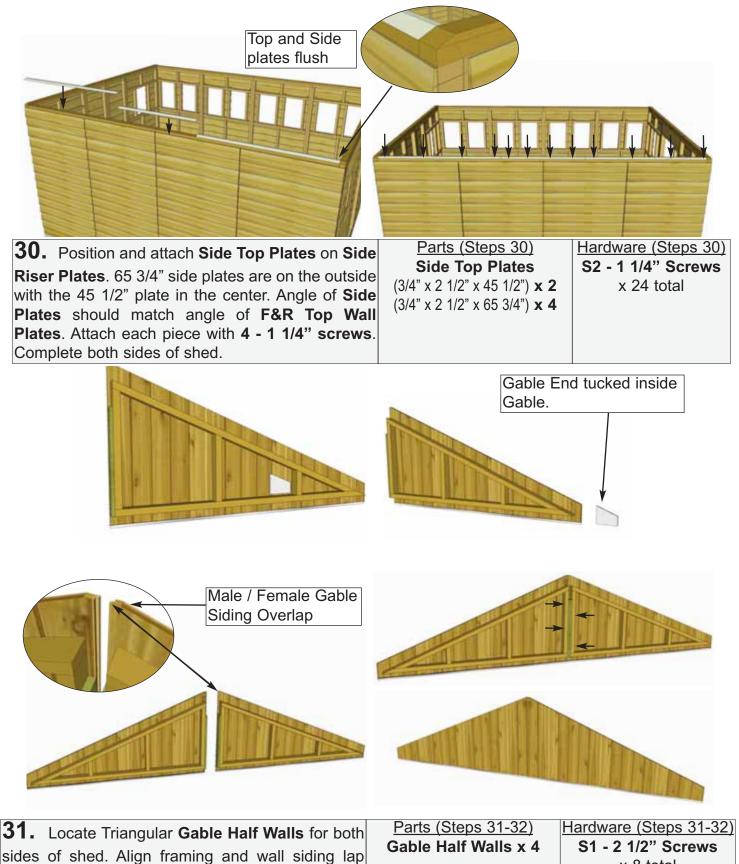




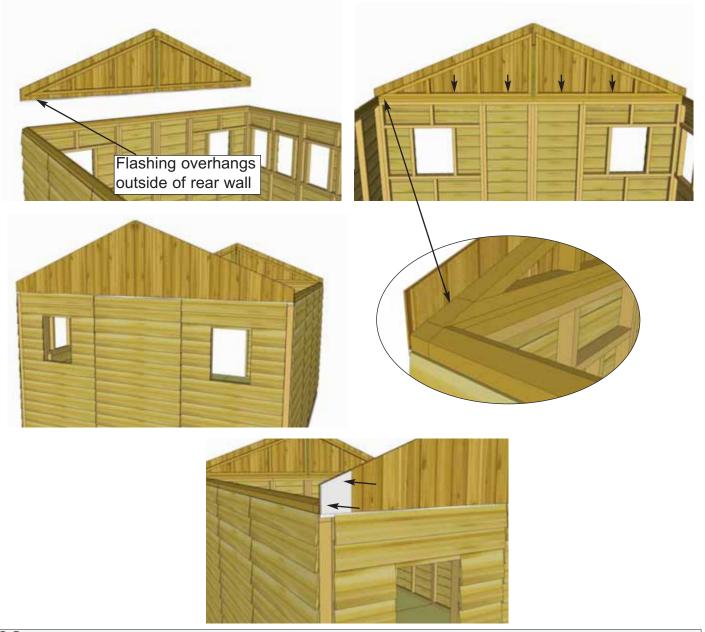


28. 6 - 2 shed.	Position ' screws	and attach per piece.	Side Riser Plates wit Complete both sides of	n ^{if} (1	Parts (Steps 28) Side Riser Plates 1/2" x 2 1/2" x 88 1/2") x 4	Hardware (Steps 28) S3 - 2" Screws x 24 total	
					21 1		



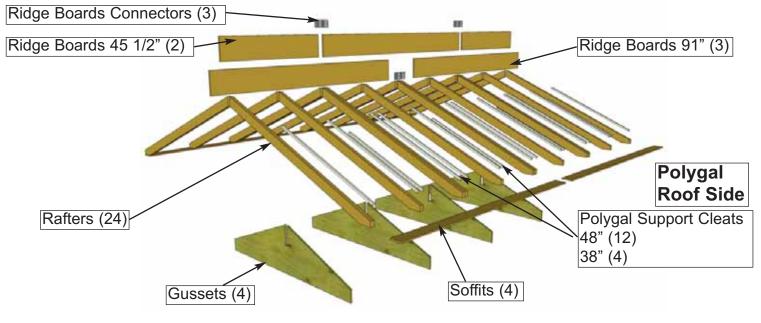


sides of shed. Align framing and wall siding lap together. Screw center wall framing of each piece together with **4 - 2 1/2**" **screws**. Note: Prior to attaching, try each combination of Gables for best fit. Tip of Gables are separate pieces that need to be attached on in **Step 32**. **S1 - 2 1/2" Screw** x 8 total **S3 - 2" Screws** x 8 total



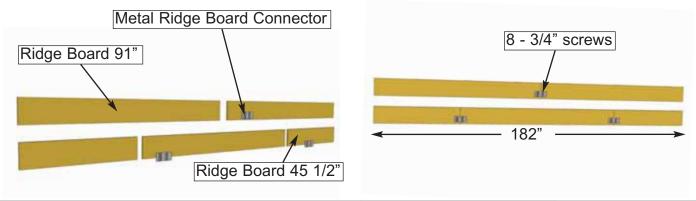
32. Place completed **Gable Section** so framing sits flush with the inside of the **Top Wall Plate**. It should also be centered side-to-side on the **Top Wall Plate**. Gable Flashing overhangs wall on the outside. Temporarily attach **Gables** to **Top Wall Plate** with **4 - 2**" screws . Gables may need slight adjustment in **Step 45** when attachment will be completed with an additional 6 screws. Screw from the bottom of **Gable** framing down into **Top Wall Plate** and **Wall Framing**. Complete **Gable** positioning and attachment on the other side. **Hint:** Use a straight edge to check the angle of the Gable framing and Top Plate. Both angles should lineup at 22.5°. Attach Gable tip to shed with **2 - 1 1/2**" **Finishing Nails** as shown above.

C. Rafter Section



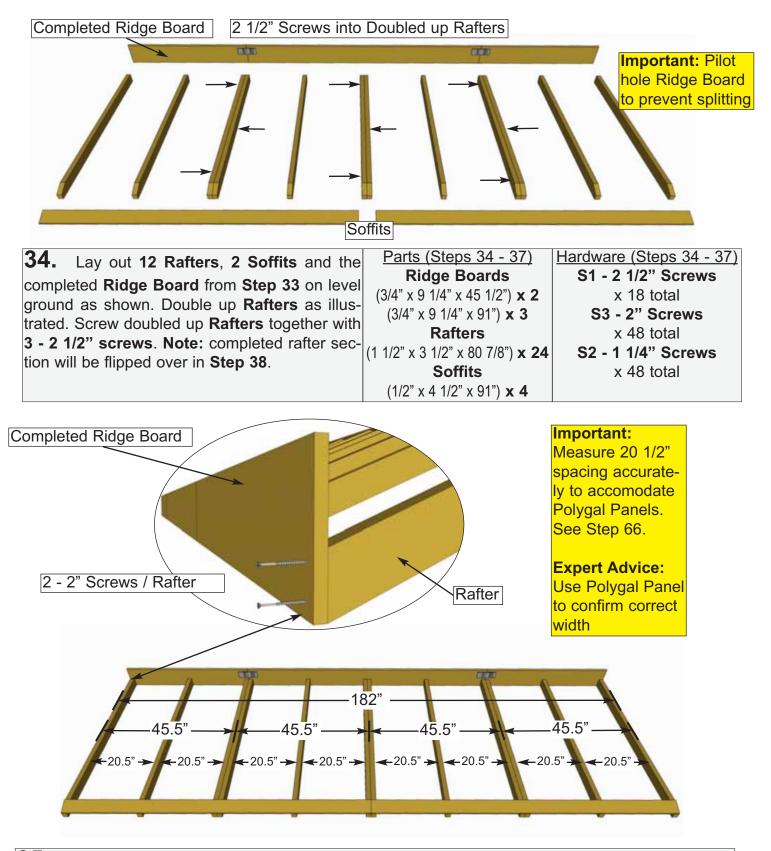
Important: Locate all parts necessary to assemble each Rafter Section prior to beginning.				
Parts for One Rafter Section (Polygal Side):	Parts for Other Rafter Section (Non-Polygal Side):			
12 - 1 1/2" x 3 1/2" x 80 7/8" - Rafters	12 - 1 1/2" x 3 1/2" x 80 7/8" - Rafters			
2 - 3/4" x 9 1/4" x 91" - Ridge Board	2 - 3/4" x 9 1/4" x 45 1/2" - Ridge Boards			
2 - 1/2" x 4 1/2" x 91" - Soffits	1 - 3/4" x 9 1/4" x 91" - Ridge Board			
	2 - 1/2" x 4 1/2" x 68 1/4" - Soffits			
	Remaining Rafter Pieces:			
* Must complete 2 Rafter Sections	4 - 3/4" x 80" x 19 3/4" - Gussets			

Follow **Steps 33-49** to Assemble Rafter Sections. Make sure to complete on a flat, level surface.

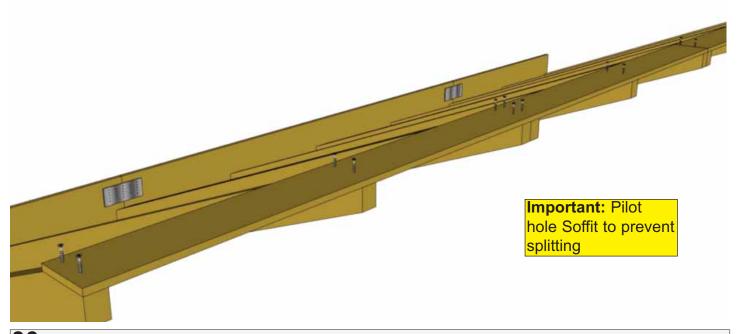


33. Locate **Ridge Boards** and attach together using **Metal Ridge Board Connectors** and **8 - 3/4" screws** evenly spaced on boards per connector. Place connector approximately 1 1/4" up from bottom of **Ridge Board**. Total length when connected is 182". Complete two **Ridge Boards**.

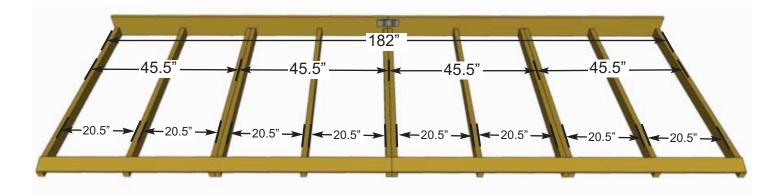
Parts (Steps 33)	Hardware (Steps 33)
Ridge Boards	SS2 - 3/4" Screws
(3/4" x 9 1/4" x 45 1/2") x 2	x 24 total
(3/4" x 9 1/4" x 91") x 3	Y9 - Metal Ridge
	Connector
	x3 total



35. Attach completed **Ridge Board** to ends of both outside **Rafters** with **2 - 2**" screws per end. Measure and position interior **Rafters** as illustrated above. When positioned correctly, attach **Ridge Board** to remaining **Rafters** with **2 - 2**" screws per rafter end. **Important:** Pilot Hole **Ridge Board** to prevent splitting.



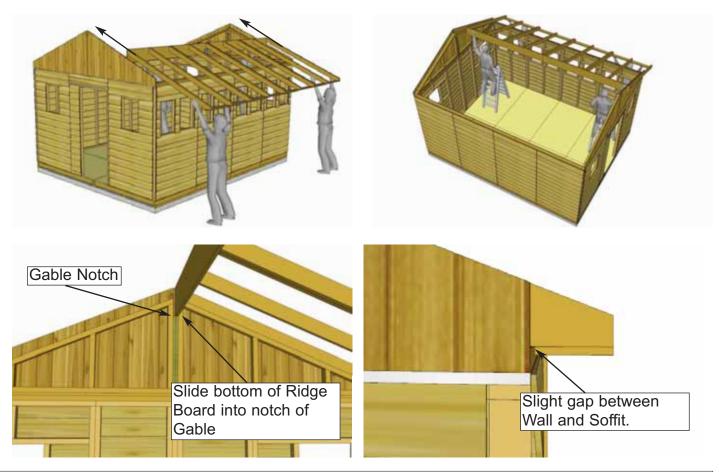
36. Attach end **Soffit** Board flush to ends of outside **Rafters** with **2** - **1 1/4**" **screws** per **Rafter** end. Complete both outside **Rafter/Soffit** connections first. Measure and position interior **Rafters** as illustrated above. When positioned correctly, attach **Soffits** to remaining **Rafters** with **2** - **1 1/4**" **screws/rafter**. **Important:** Pilot Hole **Soffits** to prevent splitting.



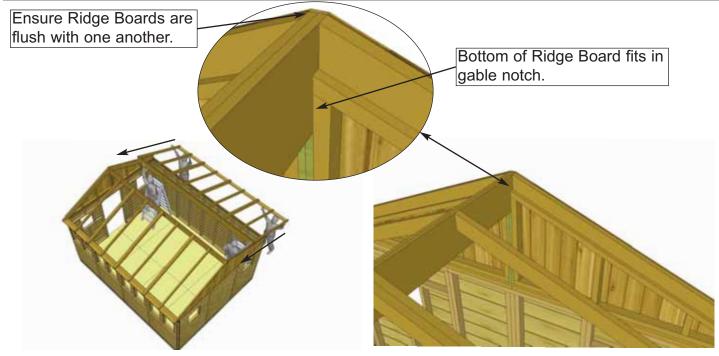
37. Complete second Rafter section following Steps 34 - 36.



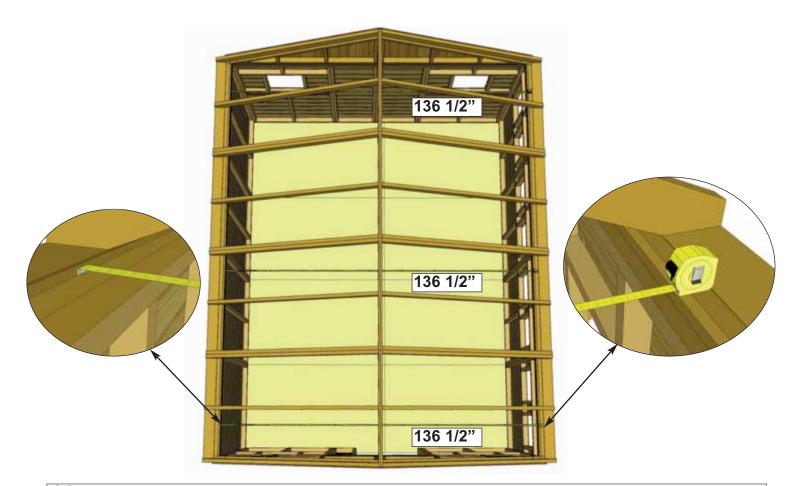
38. With some helpers flip over each **Rafter** section so they can be lifted onto the shed. **Soffits** should now be on the ground.Prepare to lift onto Wall and **Gable Frame**



39. With the assistance of two or more helpers and some ladders, slide first **Rafter Section** up onto **Gable Framing** until bottom of **Ridge Board** slips into gable notch. Position **Rafters** so they sit evenly on **Gable Framing** from side to side. Where **Wall** and **Soffit** meet, a small gap may appear. Confirm all **Rafters** are resting on **Top Plate**.

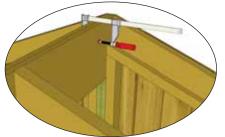


40. Lift second **Rafter Section** up and place on **Gable Framing**. Slide **Rafter Section** up on framing until bottom of **Ridge Board** slips into Gable notch. **Soffit** will sit approximately 1/8" away from wall as per **Step 39**.



41. Take the inside-to-inside measurement between **Top Wall Plates** and **Bottom Wall Plates** at the front, middle, and rear of your shed. These measurement should each be approximately 136 1/2", but more importantly, if they are not within 1/4" of each other, your walls are not square.



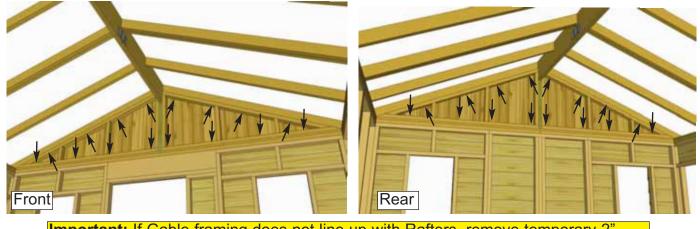


Advice: It may be helpful to use a clamp to help hold Ridge Boards together flush while screwing.

44. Where Ridge Boards meet, press together and secure with 16 - 1 1/4"	Hardware (Steps 44)
screws per side. We recommend using a clamp to hold the Ridge Boards together flush while screwing. Stagger screw position vertically on Ridge	x 32 total
Board to create a stronger connection. Complete both sides, Important: if there is a gap between Ridge Boards , try pushing side walls closer together from outside. Walls should be 136 1/2" apart at top from inside of wall plate to wall	
plate as per Step 41 .	

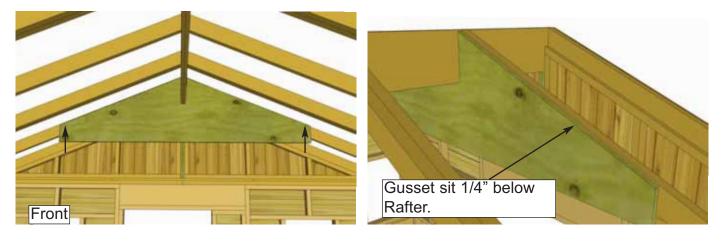
Toll Free 1-888-658-1658

sales@outdoorlivingtoday.com



Important: If Gable framing does not line up with Rafters, remove temporary 2' screws from Gable framing. Re align gable and then secure.

45. With both Rafter Sections correctly aligned, secure Gable Framing to Hardware	(Steps 45)
both outside Ratters with 8 - 2" screws per side at top and with 8 - 2" screws	2 total

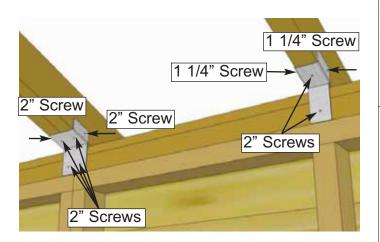


46. Start by attaching one Gusset onto the mid- dle Rafters as illustrated. Attach only 1 - 2 " screw per side now. Important: Pilot hole Gussets to	Gussets	Hardware (Steps 46-47) S3 - 2" Screws x 40 total
prevent splitting.		

Important: Before attaching remaining Gussets, recheck the inside-to-inside wall measurement are done as in **Step 41**. Use a level to check they are square.

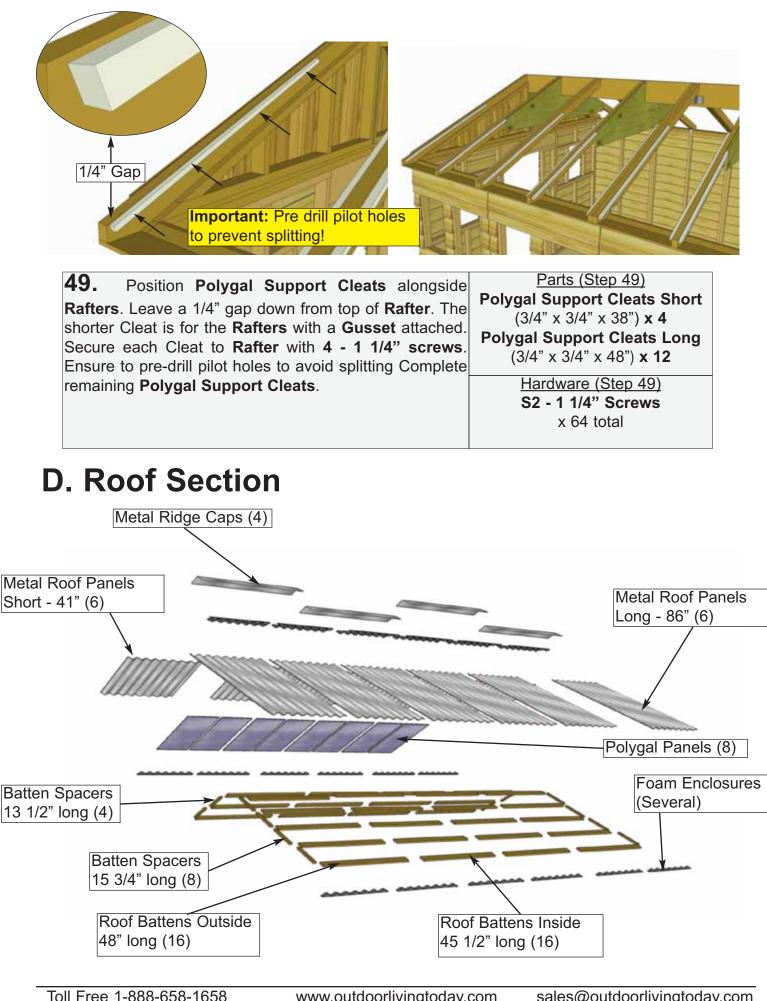


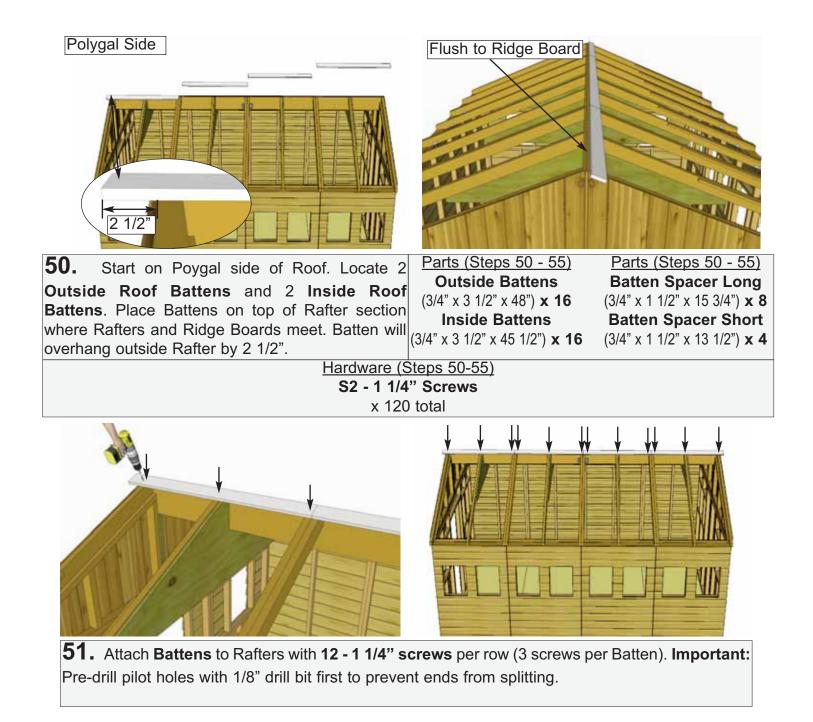
47. Once walls are confirmed to be square and plumb, attach the remaining 3 Gussets with 10
- 2" screws per Gusset. Gussets attach to single Rafters. Attach remaining screws to Gusset that was attached in Step 46. Important: Pilot hole ends of Gusset to prevent splitting.

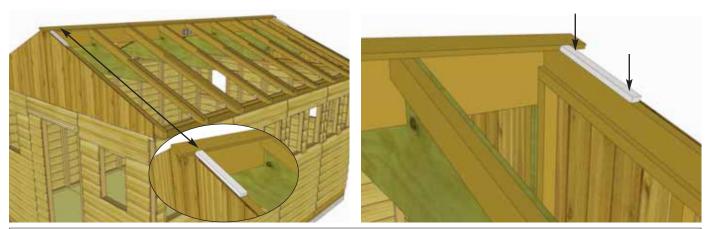


48. Attach all Single and Double **Rafter Brackets** where **Rafters** meet **Top Wall Plates** inside of shed. Attach with **2** - **1 1/4**" **screws** and **2** - **2**" **screws** per Single **Rafter Bracket** and **6** - **2**" **screws** per Double **Rafter Bracket**.

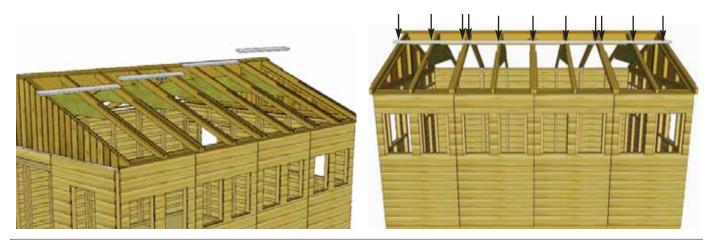
Hardware (Steps 48) Y30 - Single Rafter Bracket x 8 total Y31 - Double Rafter Bracket x 6 total S2 - 1 1/4" Screws x 16 total S3 - 2" Screws x 52 total



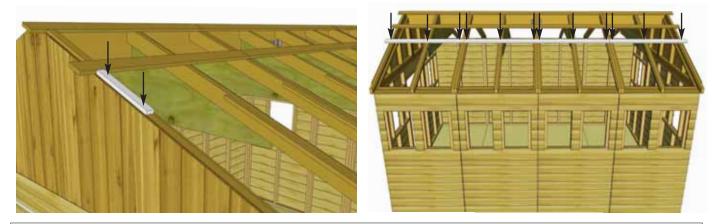




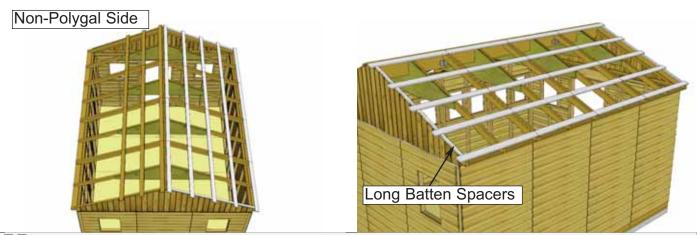
52. Place **Batten Spacer Short** flush with first set of Battens on outside Rafter. Batten Spacer allows you to line up next row of Battens. Attach each **Batten Spacer** with **2 - 1 1/4**" screws.



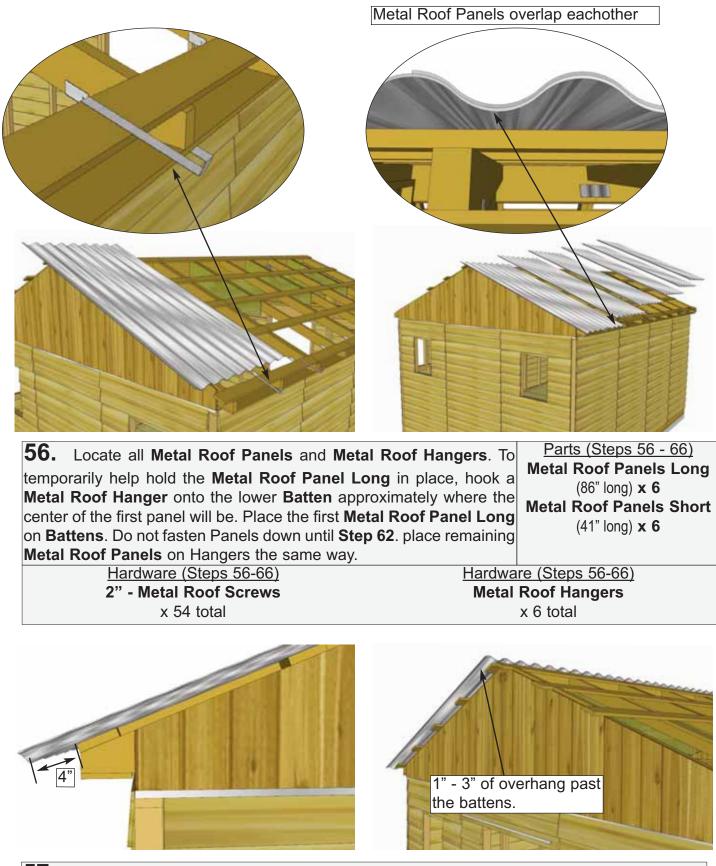
53. Locate 2 more **Outside Roof Battens** and 2 more **Inside Roof Battens**. Place outside Battens flush with Batten Spacers and overhanging outside Rafter by 2 1/2". Secure row of Battens to Rafters with 12 - 1 1/4" screws as per **Step 51**.



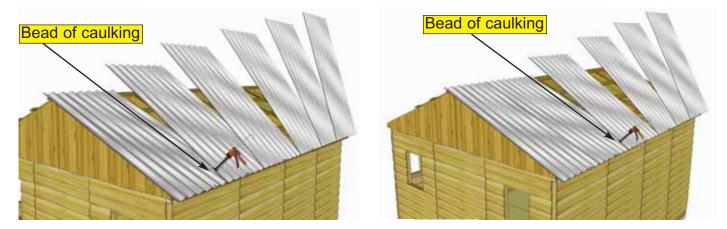
54. Locate another pair of **Batten Spacers Short** and position flush with second row of Battens on outside Rafter. Attach Batten Spacers to outside Rafter with **2** - **1 1/4**" **screws** per spacer. Locate 2 more **Outside Roof Battens** and 2 more **Inside Roof Battens**. Attach row of Battens to Rafter with **12** - **1 1/4**" **screws** for the row as per **Step 51**.



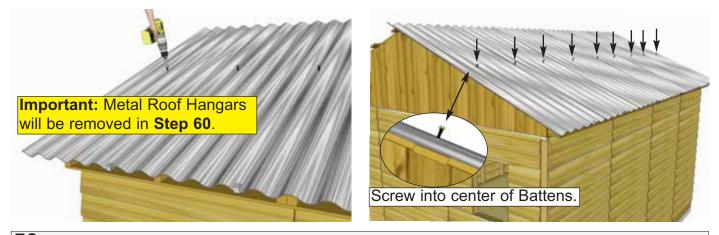
55. Switch to opposite side of Roof. Complete second side of Roof by repeating **Steps 50 - 54**. Seconf half of Roof has 5 rows of Battens and uses **Batten Spacers Long**.



57. Metal Roof Panels overhang on the side of shed should be approximately 4" and is set by Metal Roof Hangars. Overall width past the end of Battens on front and rear can vary from 1" - 3" depending on your personal preferences The Metal Roof Panels have room to space out to achieve desired overhang.



58. Once the Metal Roof Panels are spaced correctly from side-to-side and top-to-bottom, lift 5 panels up and run a bead of caulking down the overlapping seams of each panel to seal the joints. Place panels down one by one once seam is caulked. You will likely need assistance from a helper for this step.



59. Using **9 - 2**" **Metal Roof Screw** and **1/4**" **Nut Driver**, partially secure **Metal Roof Panels** down to the middle **Batten** row. Only fasten screws half way so the **Metal Roof Hangars** can be removed. Metal Screw is self-tapping, screw into the center of **Battens**, 27 more **2**" **Metal Screws** will be used to secure roof to lower **Batten** once hangars are removed.

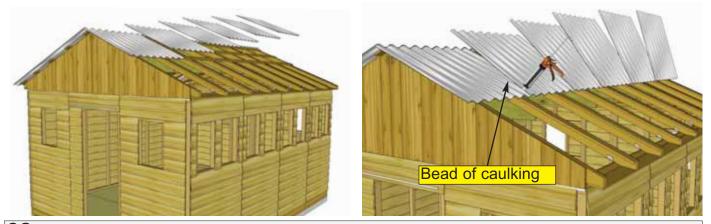


60. Before fully fastening **Metal Roof Panels** down, remove **Metal Roof Hangars** and insert **Foam Enclosures** between Metal Roof Panels and bottom Battens. Enclosures will prevent moisture and unwanted bugs from entering your shed through here.

Parts (Step 60) Foam Enclosures (Several Pieces)



61. To secure **Metal Roof Panels**, use an additional **27 - 2**" **Metal Screws** and **1/4**" **Nut Driver**, Secure **Metal Roof Panels** down to lower 4 rows of Battens. Leave the top row unsecured for now to secure Ridge Cap later in **Step 66**. Tighten screws in middle row that were partially secured in **Step 59**.



62. Move to polygal side of roof and locate **Metal Roof Panels Short**. Space panels apart as per **Step 57** to match opposite side. **Metal Roof Panels Short** will overhang lowest Batten by approximately 2 3/4". Caulk seams between panels before fastening to Battens. **Important: Metal Roof Hangars** do not set the overhang on the short panel side.Use a helper in addition to the hangar brackets to help keep panels in place while caulking and before fastening.

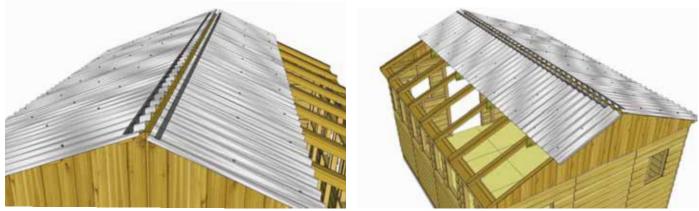


63. Once seams have been caulked ensure the roof panels are overhanging the lowest Batten by approximately 2 3/4". When panels are positioned correctly secure panels to middle row of Battens with **9 - 2" Metal Screws**. With middle row secured place **Foam Enclosures** between bottom of roof panels and lowest row of Battens.

Parts (Step 63) Foam Enclosures (Several Pieces)



64. Attach Metal Roof Panel to lowest row of Battens with 9 - 2" Metal Screws.



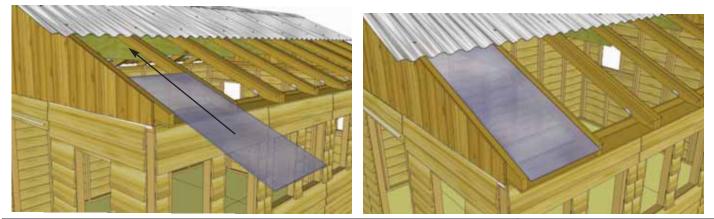
65. Before attaching **Metal Ridge Caps**, place strips of **Foam Enclosure** near to top of shed. Enclosures will prevent moisture from coming in from the top. Complete both sides.

Parts (Step 65 Foam Enclosures (Several pcs)



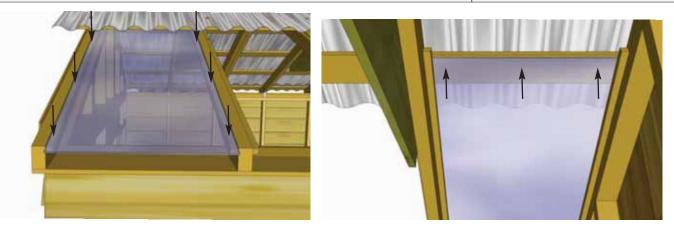
66. Place **Metal Ridge Caps** on apex of roof. Evenly space from front to back. Caps will overlap each other. Overhang the cap approximately 1-2" past each end. When ridge cap is correctly positioned, secure with **18 - 2" long self tapping metal screws** using **1/4" nut driver** (9/side). Screw into final **Battens** into center of **Batten**. Do not overtighten..

Hardware (Step 66) 2" - Metal Roof Screws x 18 total Parts (Step 66) Metal Ridge Caps (60" long) x 4



67. Installation of 8 **Polygal Panels** is next. Start by removing protective plastic layer from each panel. Exterior/interior side of protective polygal film is printed on film, be sure to note the side and install accordingly. Slide panel up between **Rafters** so it rests on **Polygal Support Cleats**. From the inside, carefully slide end of **Polygal Panel** underneath roof. Position **Polygal Panel** equally between **Rafters**.**Polygal Panel** will overhang end of **Rafter** by 1/2".

<u>Hardware (Steps 67 - 69)</u> **SS1 - 1" Screws** x 72 total <u>Parts (Steps 67 - 69)</u> **Polygal Panels** (48" long) **x 8**

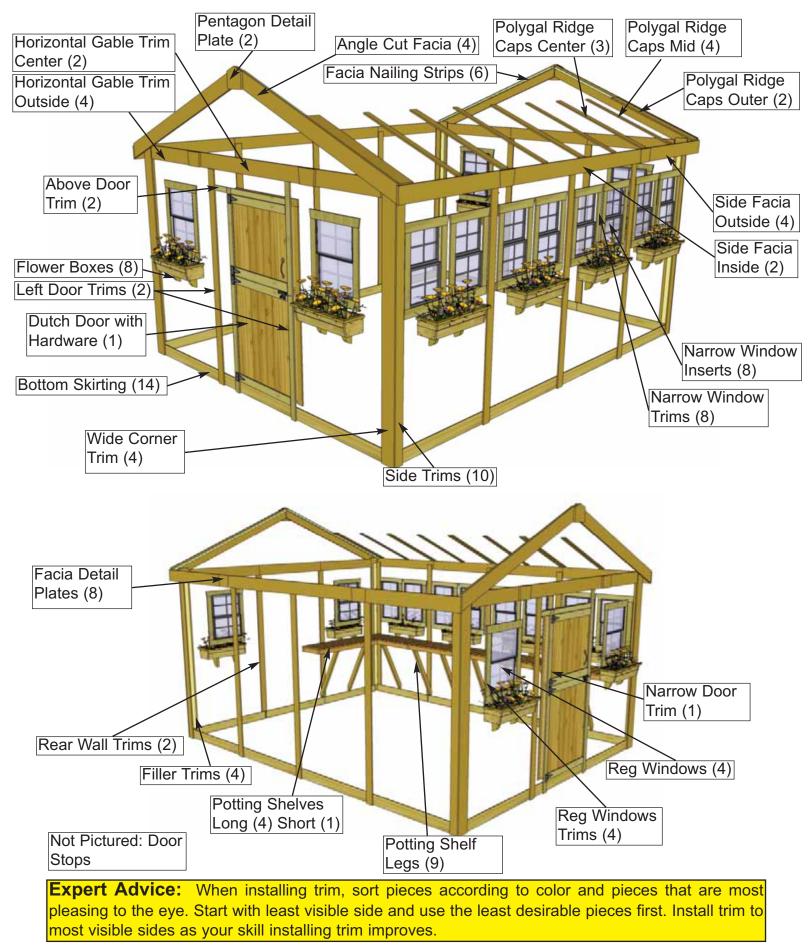


68. Drill pilot holes with 1/8" bit through **Polygal Panel** and **Polygal Support Cleat** once aligned. with **6 - 1" screws**, secure panel to **Polygal Support Cleats**. Polygal is delicate, tighten screws a half turn at a time so screws are flush with top of **Polygal Panel**. Use **3 - 1" screws** to secure **Polygal Panel** to underside of Roof **Batten**.

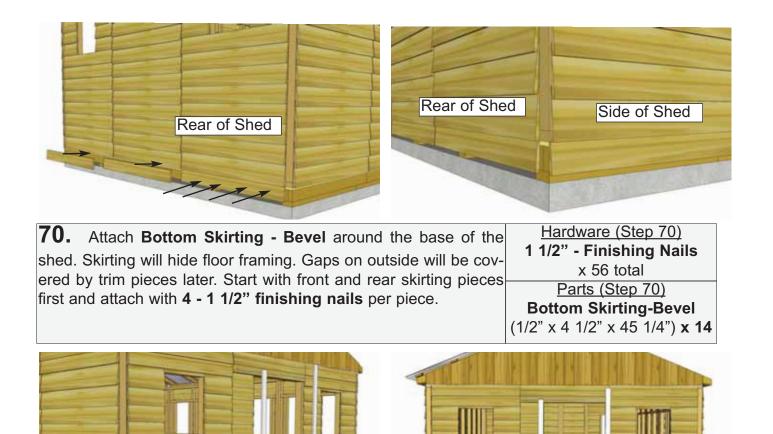


69. Position and secure remaining **Polygal Panels** as per **Steps 67 - 68**. With a caulking gun, apply silicone to seal gaps between **Rafters** and **Polygal Panels**. Apply silicone down each side of **Rafter**. Use liberal amounts to properly seal.

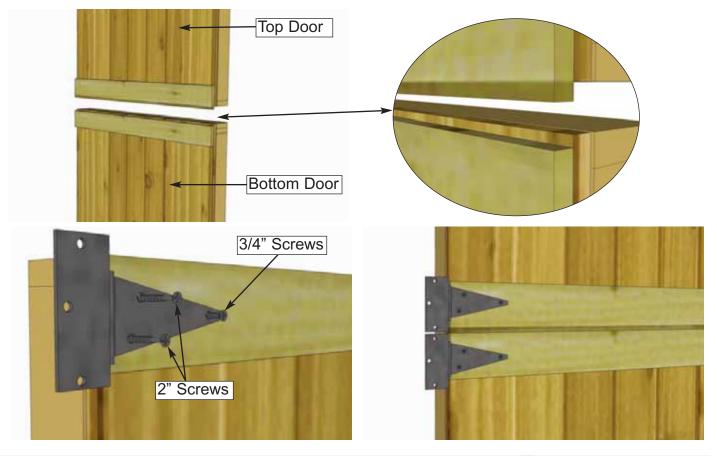
E. Miscellaneous Section



Toll Free 1-888-658-1658

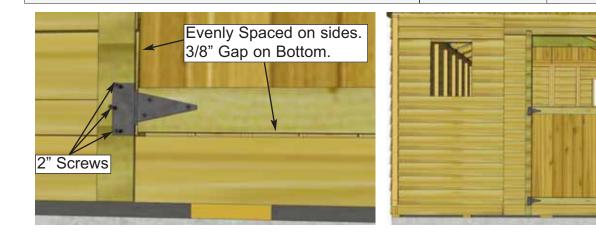


Vertical position deterby Horizontal Gable t	the second se
71. Position Narrow Door Trim on left side of door opening and one Door Trim on right side of door Right side will sit flush with Door Jamb. Left side will sit flush on edge of Narrow Wall. Do a	Hardware (Step 71) 1 1/2" - Finishing Nails x 16 total
dry run with the Horizontal Gable Trim from Step 91 to determine vertical location of right trim, left trim will sit below Drip Edge	<u>Parts (Step 71)</u> Narrow Door Trims (1/2" x 2 1/2" x 79") x 1
installed in Step 25 . Attach with 8 - 1 1/2" Finishing Nails per piece.	Door Trim (1/2" x 3 1/2" x 85") x 1



72. Attach Door hinges to Top and Bottom **Dutch** <u>Pa</u> E Door sections. Top Door has trim overhanging door at bottom while bottom door has trim recessed slightly. Hinges should be centered on door trim with barrel nudged to end of trim. Use 2" & 3/4" screws as above.

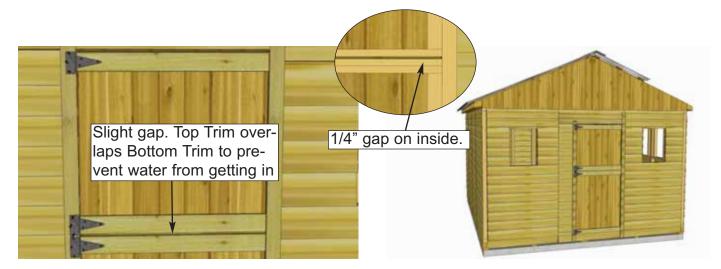
arts (Step 72)	Hardware (Step 72)
Dutch Door	SB2 - 2" Black Screws
(Top) x 1	x 8 total
(Bottom) x 1	SB1 - 3/4" Black Screws
	x 4 total
	Y1 - Black T Hinge
	x 4 total



73. Place Bottom Dutch Door panel into position. Gap 3/8" on bottom, evenly space on sides, and attach hinge to doorway seam trim with 3 - 2" Black Headed Screws. Use shim to help keep the door evenly spaced on bottom. One of the Shim Shingles can be used.

Parts (Step 73) **Dutch Door** (Bottom) x 1 Shim Shingles

Hardware (Step 73) SB2 - 2" Black Screws x 6 total



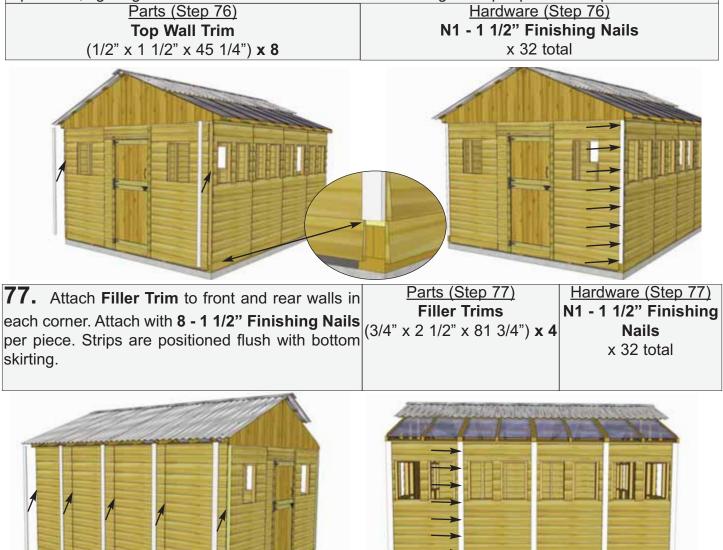
Place the Top Dutch Door panel into place and gap top and bottom trims on the outside about 1/8" apart/ On the inside, horizontal door frames should be about 1/4" apart. Use a shim once agin to help you. Attach hinges to trim with 2" Black Headed Screws provided.
Parts (Step 74) Dutch Door (Top) x 1 (Bottom) x 1
Shim Shingles

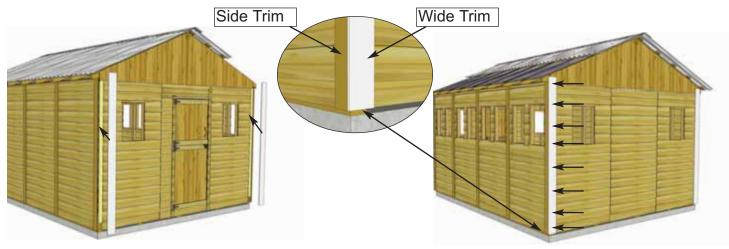


75. Attach **Door Handle, Exterior Drop Latch and Interior Barrel Bolt** to door. **Handle** is positioned on top door, **Drop Latch** on bottom door, and **Interior Barrel Bolt** (silver) on top door stud. Attach **Black Drop Latch** as illustrated above with **4** -**3/4**" **Black Screws**. Note how female part of Drop Latch is positioned higher than male part. Do a dry run first to position **Drop Latch** correctly. Important: Drill pilot holes with 1/8" drill bit prior to securing to prevent wood from splitting. Hardware (Step 75) SB1 - 3/4" Black Screws x 16 total Y3 - Black Handle x1 Y4 - Black Drop Latch x1 Y5 - Silver Barrel Bolt x1



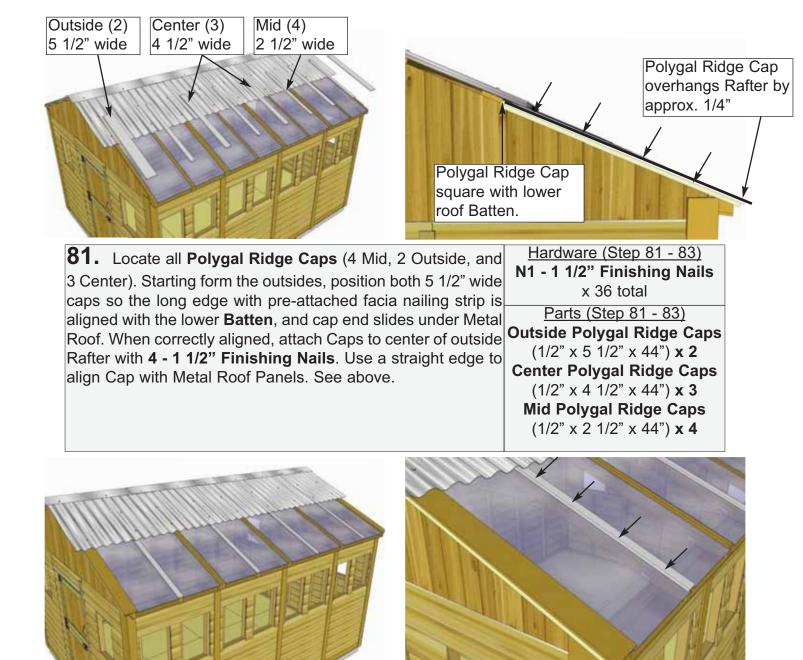
top of wall, tight against Soffits. Attach with 4 - 1 1/2" Finishing Nails per piece. Complete both sides.



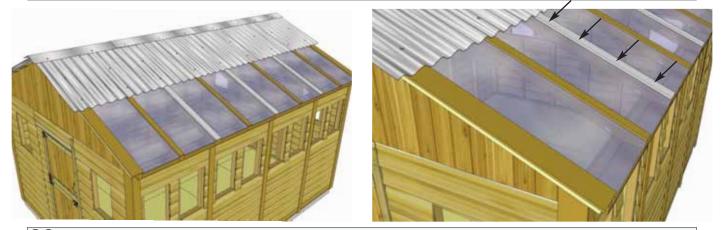


79. Attach Wide Corner Trims over Filler Trims Wide Trim will cap Side Trims. Attach with 8 - 1 1/2 ' Finishing Nails per piece.	Wide Corner Trims	<u>Hardware (Step 79)</u> N1 - 1 1/2" Finishing Nails x 32 total
---	-------------------	---

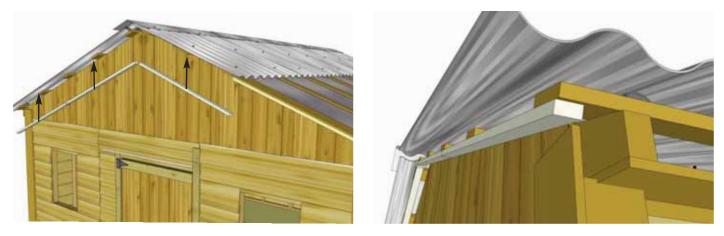
 80. Attach Rear Wall Trims. to rear of shed. Use 8 - 1 1/2" Finishing Nails per piece. 	Parts (Step 80) Rear Wall Trims (1/2" x 2 1/2" x 85") x 2	Hardware (Step 80) N1 - 1 1/2" Finishing Nails x 16 total
---	---	--



82. Position and attach **Mid Ridge Caps** evenly spaced on single **Rafters**. Align top to bottom as per **Step 81**. Secure each piece with **4 1 1/2**" **Finishing Nails**.



83. Position and attach **Center Ridge Caps** evenly spaced on double **Rafters**. Align top to bottom as per **Step 81**. Secure each piece with **4 1 1/2**" **Finishing Nails**.



84. Attach Facia Cleat Short centered on underside of Polygal Side Battens, flush to edge. Attach Facia Cleat Long to underside of Battens on Non-Polygal side, flush edge to edge. Repeat this step on rear of shed. Fasten each cleat with 3 - 1 1/4" screws per piece..

Hardware (Step 84) S2 - 1 1/4" Screws x 18 total Parts (Step 84) Facia Cleat Short (3/4" x 1 1/2" x 36 1/2") x 2 Facia Cleat Long (3/4" x 1 1/2" x 40") x 4

Expert Advice: Do a dry run by lining up Front, Rear and Side Facia to confirm positioning prior to attaching



85. Attach Front and Rear Facia (angle cut on ends), to	Hardware (Step 85, 87)
Facia Cleats on Non-Polygal Roof side, with 10 - 1 1/2"	N1 - 1 1/2" Finishing Nails
Finishing Nails per piece. Line up Facia so Facia ends line up with Rafter ends.	Parts (Step 85, 87) F&R Facia (angled ends)
	(3/4" x 5 1/2" x 81 1/4") x 4





86. Attach Side Facia to roof Rafter ends. There are 3 Side Facia pieces per side.	Sida Espia	Hardware (Step 86, 88) N1 - 1 1/2" Finishing Nails x 48 total
There are 3 Side Facia pieces per side. Secure with 8 - 1 1/2'' Finishing Nails per piece. Side Facia will cap Front and Rear Facia.	(3/4" x 5 1/2" x 89 1/4") x 2	



87. Attach remaining Front & Rear Facia pieces to Facia Cleats under	Hardware (Step 87)
Roof Battens and Outside Ridge Cap edge with 10 - 1 1/2" Finishing Nails	S2 - 1 1/4" Screws
and 2 - 1 1/4" screws. Use screws where Outside Ridge Cap and Facia	
meet. Once again, line up Facia so it is aligned with Rafter ends. Do a dry	
run with Front, Rear and Side Facia to confirm positioning prior to attach-	
ing.	



88. Attach remaining Side Facia to roof Rafter ends as per Step 86. Side Facia fits underneath Polygal Panels and Ridge Caps.



89. Attach **Door Trim** to cover seam between **Window Wall Panel** and **Narrow Wall Panel**. Use **8 - 1 1/2" Finishing Nails**.

Parts (Step 89) Door Trim (1/2" x 3 1/2" x 85") x 1 Hardware (Step 89) N1 - 1 1/2" Finishing Nails x 8 total





90. Attach Horizontal Door Trims above door and below Drip Edge. Attach with 2 - 1 1/2" Finishing Nails for short piece and 4 - 1 1/2" Finishing Nails for longer piece.

Parts (Step 90) Horizontal Door Trim (1/2" x 2 1/2" x 8") x 1 (1/2" x 2 1/2" x 32") x 1 Hardware (Step 90) N1 - 1 1/2" Finishing Nails x 6 total

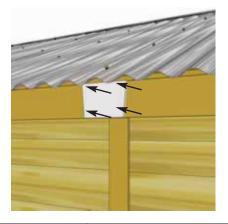




91. Locate Horizontal Gable Trims for both front and rear of shed. Position equally over Gable and Wall seam. Attach each piece with **6 - 1 1/2**" Finishing Nails.

Parts (Step 91) Horizontal Gable Trims (1/2" x 4 1/2" x 42") x 2 (1/2" x 4 1/2" x 45 1/4") x 4 <u>Hardware (Step 91)</u> N1 - 1 1/2" Finishing Nails x 36 total

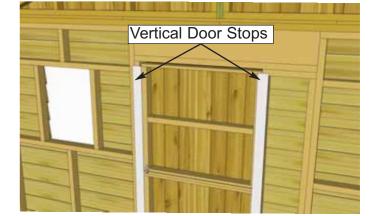






92. Attach Facia Detail Plates and **Pentagon Detail Plates** to cover seams where Facia and Trim pieces come together. Secure each with **4 - 1 1/2**" Finishing Nails.

Parts (Step 92) Pentagon Detail Plates (9 1/2" x 7 1/2") x 2 Facia Detail Plates (8" x 5 1/2") x 4 Parts (Step 92 Gable Detail Plates (8" x 4 1/2") x 4 Hardware (Step 92) N1 - 1 1/2" Finishing Nails x 36 total



93. Attach Interior Vertical and Horizontal Door Stops to door framing from inside of shed. Use **4 - 2**" screws to secure each stop. Stops should overlap door by approx. 1/2".

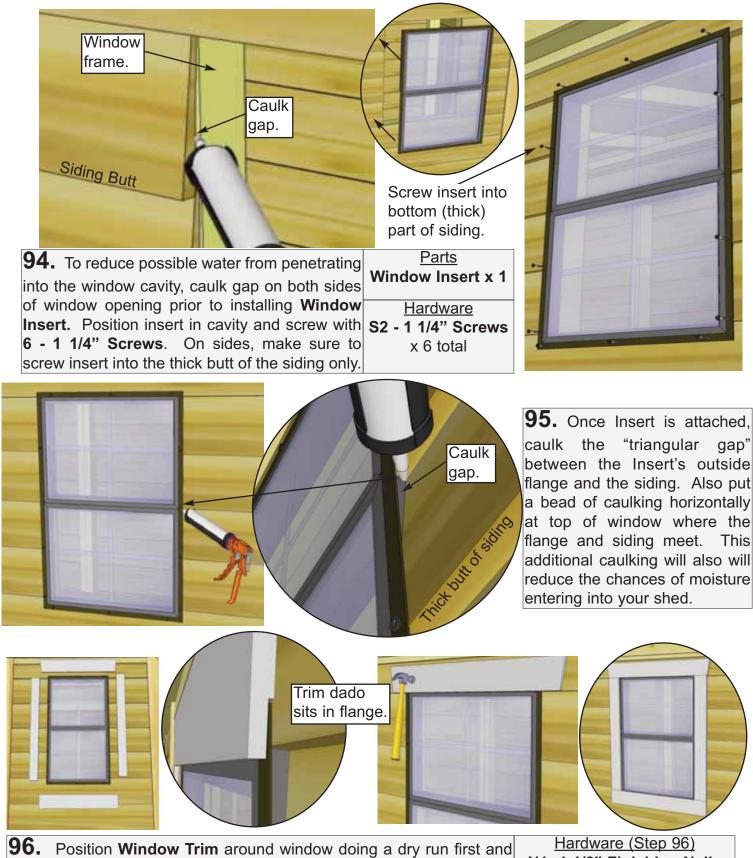


Parts (Step 93) Door Stops (1/2" x 2 1/2" x 72") x 2 (1/2" x 2 1/2" x 36") x 1

Hardware (Step 93) S3 - 2" Screws x 12 total

Toll Free 1-888-658-1658

www.outdoorlivingtoday.com Page 47 sales@outdoorlivingtoday.com



96. Position **Window Trim** around window doing a dry run first and attach with **4 - 1 1/2**" **Finishing Nails** per piece. There are two Trim Kits (Regular/Narrow). The regular window kit = 1" x 24 1/16"=top (angle cut ______ on ends), 3" x 23" = Sides and Bottom. Narrow window kit = 1" x 19 7/8" Top, 2" x 21 7/16" Sides, 1" x 18 3/4" Bottom. Window trim has a small dado on reverse face. Outside flange of window will roughly sit in the dado to give a better fit.

<u>Hardware (Step 96)</u> N1 -1 1/2" Finishing Nails x 192 total

Parts (Step 96) Regular Window Trim x4 Narrow Window Trim x8

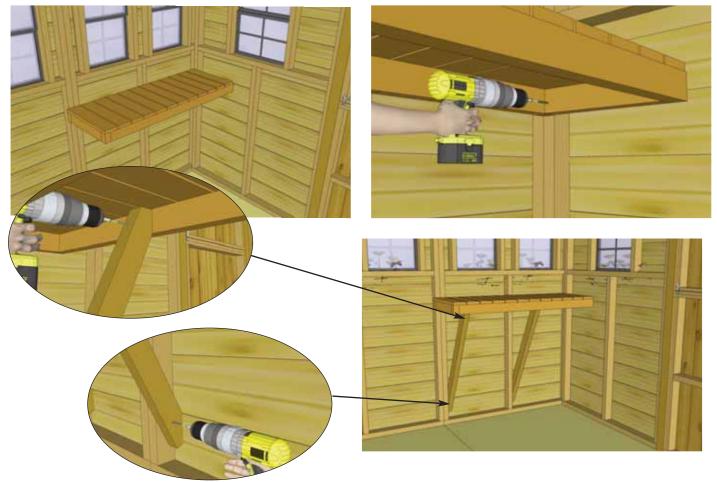




97. Assemble Flower Box Kits with Assembly Instructions included on Page 51. Position completed Flower Box below bottom of window trim and secure with **2 - 2 1/2**" screws. Screw from inside of box into the center wall stud. Attach second screw 2" underneath first screw and once again into the wall stud. Install Flower Box Kits underneath each window/double-window.

<u>Hardware (Step 97)</u> **S1 - 2 1/2" Screws** x 16 total

Parts (Step 97) Flower Box Kits x 8

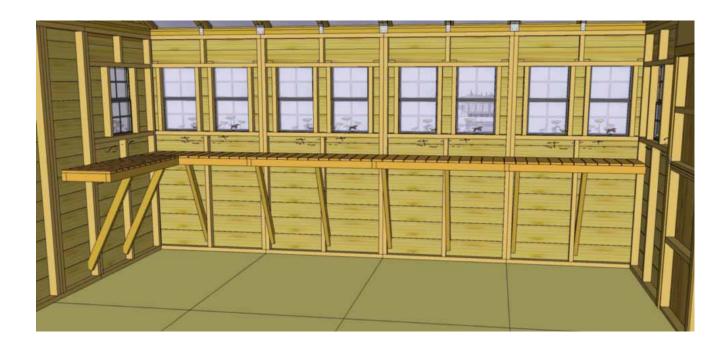


98. Locate Long Potting Shelf and 2 Potting Shelf Legs. Position shelf in corner tight against wall framing. While supporting the shelf, attach shelf with 2 - 2 1/2" screws to wall frame. Place leg underneath shelf and attach to inside shelf framing and wall framing as illustrated above with 2 - 2 1/2" screws.

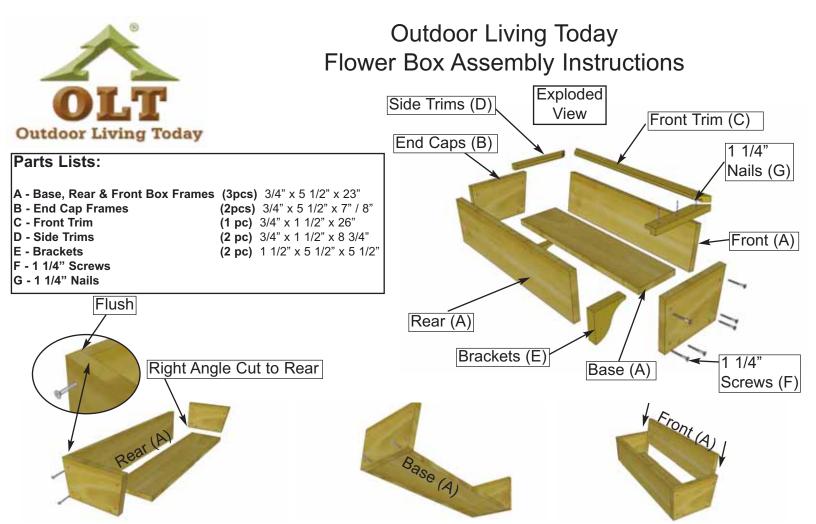
Parts (Step 98) Long Potting Shelves (16" x 45") x 4 Short Potting Shelf (16" x 41") x 1 Potting Shelf Legs (1 1/2" x 2 1/2" x 38") x 9 Hardware (Step 98) S1 - 2 1/2" Screws x 38 total



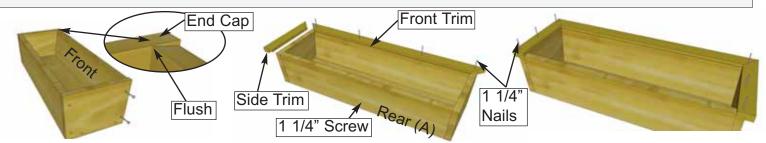
99. Place next **Potting Shelf** against wall framing and end of Long Shelf framing. Attach with **2 - 2 1/2" screws** as per **Step 98** to first shelf and wall framing. Use a level to confirm shelving is square and level. Attach legs as previously illustrated. Screw to wall stud and up into the underside of shelf framing. Continue attaching shelves along wall as per **Steps 98-99**. Short Potting Shelf goes in the corner and only receives one leg.



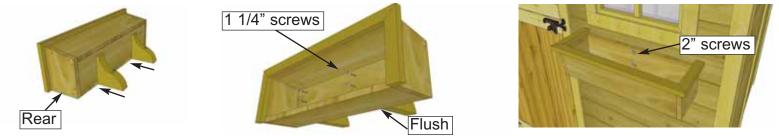
Congratulations on completing your new 12 x 16 Sunshed Garden Shed!



On a table position Rear Box and End Cap Frames together so flush at top. Fasten together with
 1 1/4" screws. Place Base Frame tight against Rear and End Cap and flush at bottom. Secure with
 1 1/4" screws. Complete attachment of remaining End Cap Frame. Slide Front Frame between End Caps.



2. Position Front Frame Piece flush with End Cap. Attach both ends with 2 - 1 1/4" screws. Pilot hole Rear Box Frame near bottom center and secure to Base edge with 1 - 1 1/4" screw. Evenly position Front Trim (mitre cut on end and dado cut on inside bottom) tight against front frame and nail down with 4 - 1 1/4" nails. Position Side Trims as per Front and secure with 3 - 1 1/4" nails per side.



3. On a flat surface, flip Flower Box on it's rear face. Evenly space Brackets and secure through Base Frame and into the Brackets with 2 - 1 1/4" screws per Bracket. Position completed Flower Box beneath window trim and screw from inside of box into the center wall stud with 2 - 2" screws. (2" screws supplied with Base Kit.)



Completed 12x16 SunShed

Note; Our Sheds are shipped as an unfinished product. If exposed to the elements, the western red cedar lumber will weather to a silvery-gray color. If you prefer to keep the cedar lumber looking closer to the original color, we suggest that you treat the wood with a good oil base wood stain. You may also wish to paint your new shed rather than stain it. In both cases we recommend that you consult with a paint and stain dealer in your area for their recommendations.



We hope your experience constructing our building has been both positive and rewarding.

We value your feedback and would like to hear back from you on how well we are doing in the following areas:

- **1. Customer Service**
- 2. On Time Shipping
- 3. Motor Freight Delivery
- 4. Quality of Materials
- 5. Assembly Manual
- 6. Overall Satisfaction.

Please call, write or email us at:



The materials contained in this Assembly Manual may be downloaded or copied provided that ALL copies retain the copyright and any other proprietary notices contained on the materials. No material may be modified, edited or taken out of context such that its use creates a false or misleading statement or impression as to the positions, statements or actions.

Outdoor Living Today

Canadian AddressUnited States Address9393 287th StreetP.O. Box 96Maple Ridge, British ColumbiaSumas, WashingtonCanadaV2W 1L1USA 98295

Toll Line: 1.888.658.1658

Fax: 1.604.462.5333