

Thank you for purchasing a 12x16 SunShed Garden Shed from Outdoor Living Today. Please take the time to identify all the parts prior to assembly.



Safety Points and Other Considerations Our products are built for use based on proper installation and normal residential use, on level ground. Please follow the instruction manual when building your shed and retain the manual for future maintenance purposes.

Some of the safety and usage measures you may wish to consider include:

-snow load ratings vary by geographical location. If heavy or wet snowfall occurs, it is advisable to sweep the snow off the roof(s).

12x16 SunShed Garden Shed

AK Bevel Model with Plywood Roof

**Assembly Manual** 

-if the product is elevated, any structural and building code requirements are solely the customer's responsibility, and should be abided by.

-in high or gusty wind conditions it is advisable to keep the structure securely grounded.

-have a regular maintenance plan to ensure screws, doors, windows and parts are tight.

Customer agrees to hold Outdoor Living Today free of any liability for improper installation, maintenance and repair of any of our products.

In the event of a missing or broken piece, simply call the Outdoor Living Today Customer Support Line @ 1-888-658-1658 within 30 days of the delivery of your purchase. It is our commitment to you to courier replacement parts, free of charge, within 10 business days of this notification. Replacement parts will not be provided free of charge after the 30 day grace period.

Toll Free 1-888-658-1658

## What to do before my Shed arrives?



• Become familiar with this assembly manual and determine if you can complete the project yourself or will require a professional contractor.



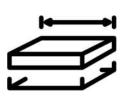
• One helper is recommended to assist in constructing your shed. It generally takes two people 3 to 4 days to assemble a shed. If you're hiring a contractor, their rate should be in line with that duration of work.



• Clear the construction area and ensure a clear pathway for delivery when the freight company arrives. Remove all debris: roots, grass, rocks, etc.



• Excavate the site. Contact your local utilities company to ensure there are no gas or electric lines buried in the area before digging.

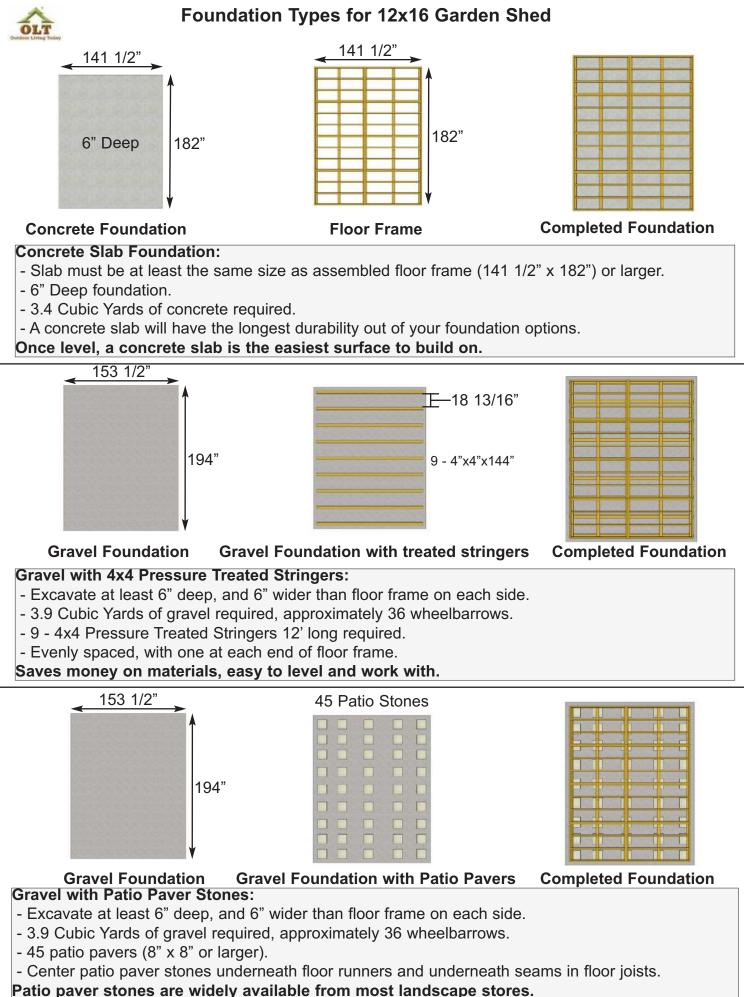


Decide on the type of foundation you will be using:
 Concrete slab, or
 4-6 inches of crushed gravel with paver stones or 4x4 stringers.

You can find the footprint for your shed on Page 3 of your Assembly Manual.



• If doing the assembly yourself, have all the necessary tools ready to go and in working condition. A list of required tools can be found after the parts list.



atio paver stones are widely available from most landsca

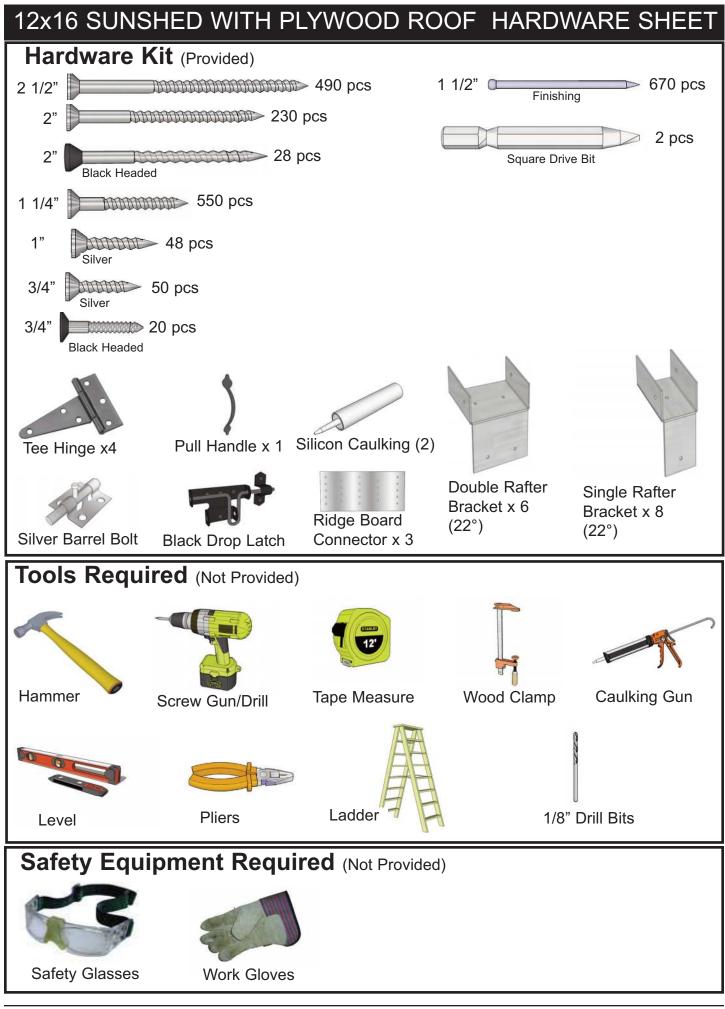
### Thank you for purchasing our 12x16 Sunshed Garden Shed. Please take the time to identify all the parts prior to assembly.

1. Floor Section Parts List - Page 4-5	Steps↓
Floors 4 - 45 1/2" x 75" - Floor Joist Frames - Large 4 - 45 1/2" x 66 1/2" - Floor Joist Frames - Small 8 - 1 1/2" x 3 1/2" x 72" - Floor Joists Large - Unattached 8 - 1 1/2" x 3 1/2" x 63 1/2" - Floor Joists Small - Unattached 2 - 1 1/2" x 5 1/2" x 56" - Wide Floor Runner 1 - 1 1/2" x 5 1/2" x 70" - Wide Floor Runner 4 - 1 1/2" x 3 1/2" x 38" - Floor Runners 8 - 1 1/2" x 3 1/2" x 72" - Floor Runners 4 - 5/8" x 45 1/2" x 75" - Floor Plywood Large 4 - 5/8" x 45 1/2" x 66 1/2" - Floor Plywood Small	1 - 11
2. Wall Section	Steps↓
Main Wall Panels- 4 - 45 1/2" x 81 3/4" - Solid Wall Panels 1 - 45 1/2" x 81 3/4" - Solid Wall Panel With Extra Vertical Studs 5 - 1 1/2" x 2 1/2" x 45 1/2" - Bottom Wall Plates 4 - 45 1/2" x 81 3/4" - Window Wall Panels 4 - 45 1/2" x 81 3/4" - Double Window Walls 1 - 12" x 73" - Narrow Wall Panel	12 - 20
Door Headers	21 - 26
<ul> <li>Top Wall Plates &amp; Gables</li></ul>	27 - 32
3. Rafter and Roof Section	Steps↓
Rafter Assembly 3 - 3/4" x 9 1/4" x 91" - Roof Ridge Boards 2 - 3/4" x 9 1/4" x 45 1/2" - Roof Ridge Boards 24 - 1 1/2" x 3 1/2" x 80 7/8" - Roof Rafters (angle cut ends) 4 - 1/2" x 4 1/2" x 91" - Soffits 4 - 3/4" x 80" x 19 3/4" - Triangular Roof Gussets 12 - 3/4" x 3/4" x 48" - Polygal Support Cleats Long 4 - 3/4" x 3/4" x 38" - Polygal Support Cleats Short	33 - 49
Roof	50 - 66

#### Continued on next page

4. Trim & Miscellaneous Section	Steps↓
	Steps
Outer Wall Trim & Dutch Door	67 - 80
Facia Trim	81- 89
<ul> <li>Miscellaneous</li> <li>2 - 1/2" x 2 1/2" x 72" - Interior Vertical Door Stops</li> <li>1 - 1/2" x 2 1/2" x 36" - Interior Horizontal Door Stop</li> <li>4 - Regular Window Inserts</li> <li>8 - Narrow Window Inserts</li> <li>4 - Regular Window Trim Pkgs</li> <li>8 - Narrow Window Trim Pkgs</li> <li>8 - Flower Box Kits</li> <li>4 - 16" x 45" - Long Potting Shelves</li> <li>1 - 16" x 41" Short Potting Shelf</li> <li>9 - 1 1/2" x 2 1/2" x 38" - Potting Shelf Legs</li> <li>1 - Extra Lap Siding</li> <li>2 - Spare Shingles - use to shim door, etc</li> </ul>	90 - 95

**Advice:** Wood has a tendancy to split when screwing near the ends of a board. To prevent splitting, it is always recommended to pre-drill pilot holes before screwing into these areas.



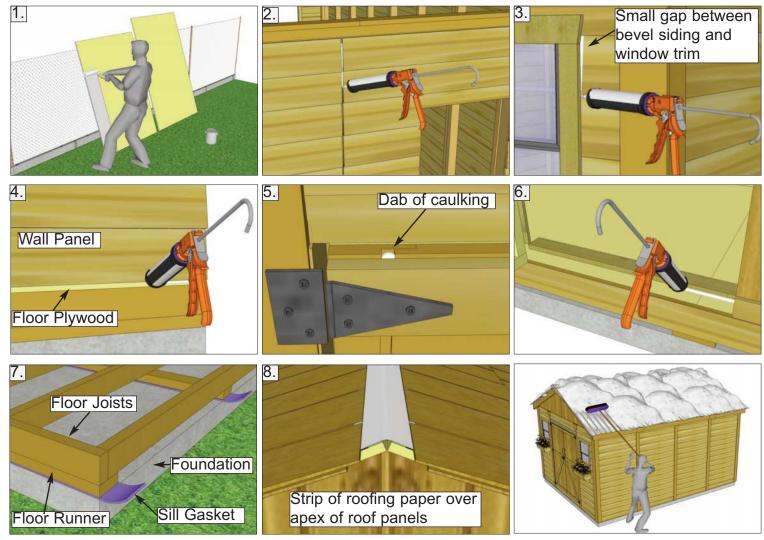
Toll Free 1-888-658-1658



#### Regular Maintenance & Tips to prolong the life of your shed.

#### Before/During Assembly:

- 1.) Paint each face and edge of your plywood floor with a latex exterior paint.
- 2.) Caulk wall seams if gaps appear.
- 3.) Caulk around window framing.
- 4.) Caulk perimeter between floor plywood and bottom wall plate.
- 5.) Caulk channels in lap siding at the top of your door above the trim, just a drop in each channel.
- 6.) Caulk edge of door threshold (if applicable).
- 7.) Optional: Install a Sill Gasket between floor runners and foundation.
- 8.) Optional: Install an 8" strip of roofing paper below Cedar Ridge Caps for Cedar Roof Sheds.



#### **Routine Maintenance:**

- Routinely check all fasteners are tight (ex. Door Hinges, Nails)
- Brush off dirt from walls.
- Brush off snow from roof regularly.
- Routinely remove needles and leaves from roof.

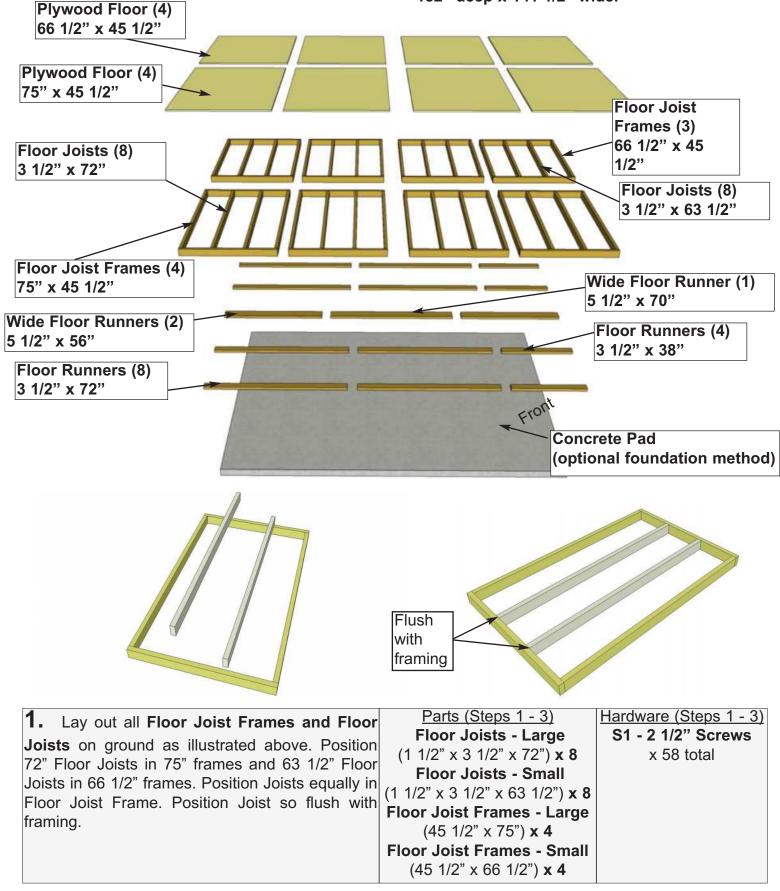
#### Painting/Staining

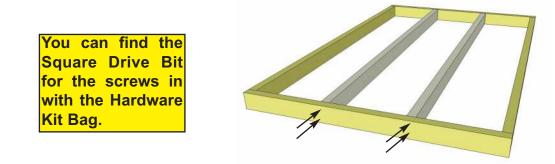
- Your cedar shed, if left untreated, will weather to a silvery grey colour.
- Painting or staining your structure is highly recommended and will prolong the life of your shed.
- You do not need to wait to paint or stain your shed, the wood in your kit has been dried and can be stained or painted immediately.
- Consult your local paint store for the best paint or stain for cedar.
- Optional: stain the inside of your shed. (Note: this will remove the fresh cedar smell.)

Toll Free 1-888-658-1658

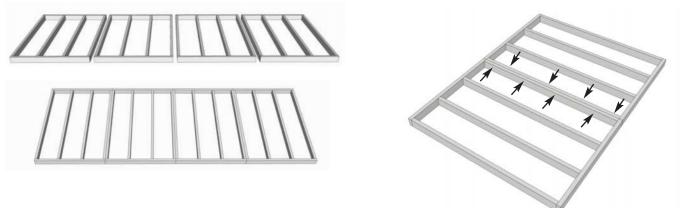
# A. Floor Section

Exploded view of all parts necessary to complete Floor Section. Identify all parts prior to starting. Note, Floor Footprint is 182" deep x 141 1/2" wide.

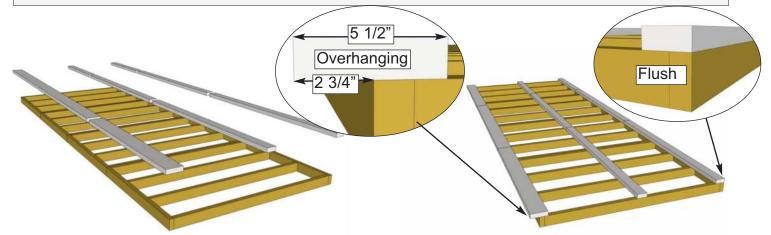




**2.** When correctly positioned, attach each Joist with **4 - 2 1/2**" screws (2 per end). Complete all Floor Frame and Joist connections. **You can find the Square Drive Bit for the screws in with the Hardware Kit Bag.** 



Lay out 75" Floor Frames as shown above. Attach each completed frame to the next with 8 - 2
 1/2" screws (24 Total). Once complete assemble 66 1/2" Floor Frames the same way.

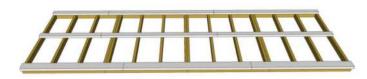


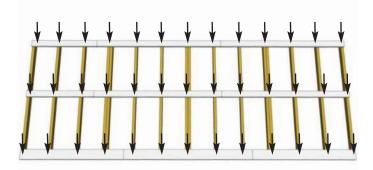
**4.** Locate Floor Runners and Wide Floor Runners. Lay out Floor Runners above Completed Floor Frame section as shown above. The **3 1/2**" wide Floor Runner should be flush with the edge of the floor frame. **5 1/2**" wide Floor Runner should overhang the edge of the floor Frame by 2 3/4". Third set of Floor Runners should be centered on Floor Frame.

<u>Parts (Steps 4 - 9)</u>	Hardware (Steps 4 - 9)
Wide Floor Runners	S1 - 2 1/2" Screws
(1 1/2" x 5 1/2" x 56") <b>x 2</b>	x 116 total
Wide Floor Runner	
(1 1/2" x 5 1/2" x 70") <b>x 1</b>	
Floor Runners	
(1 1/2" x 3 1/2" x 38") <b>x 4</b>	
Floor Runner	
(1 1/2" x 3 1/2" x 72") <b>x 8</b>	

Toll Free 1-888-658-1658

sales@outdoorlivingtoday.com

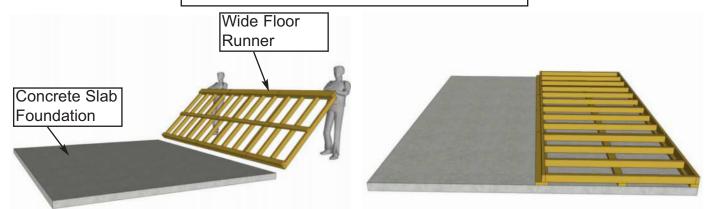




**5.** Attach **Floor Runners** to **Floor Frames** with **13 - 2 1/2**" **screws** per completed runner length (**39 Total**). For **Wide Floor Runner** use 4 screws in the 56" pieces and 5 screws in the 70" piece. For the 3 1/2" **Floor Runner** use 5 screws for the 72" pieces and 3 screws for the 38" pieces.

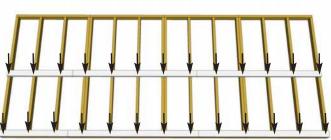
### Foundations

**Note:** The floor will be flipped over and floor runners will sit on your foundation. It is important to note that having a level foundation is critical. Choosing a foundation will vary between regions. Typical foundations can be concrete pads or patio stones positioned underneath the floor runners.

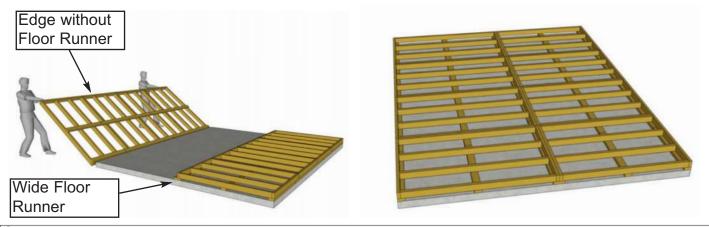


**6.** With some helpers, flip the floor section over so it rests on your foundation. **Wide Floor Runner** should rest in the center of your foundation.**Caution:** you will need 2 people to assist you. Be careful when laying floor down not to bend or twist floor. When in place, level floor completely.

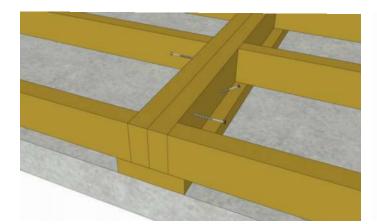


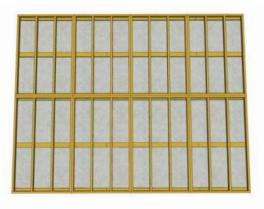


**7.** Lay out Remaining **Floor Runners** on second floor frames (4x 72" Runners and 2x 38" Runners). Attach reamining runners with a total of **26 - 2 1/2**" **screws** as per **Step 5**.

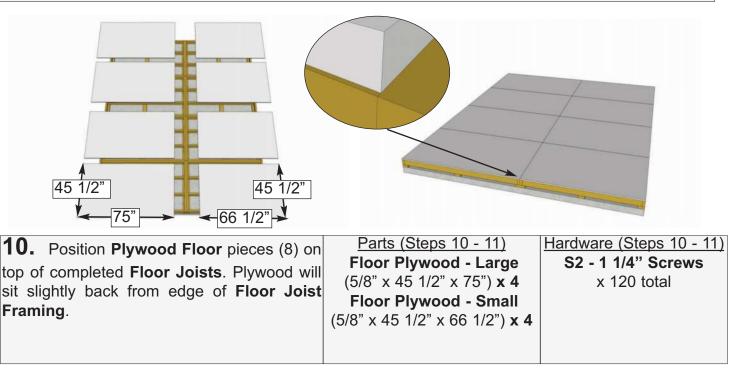


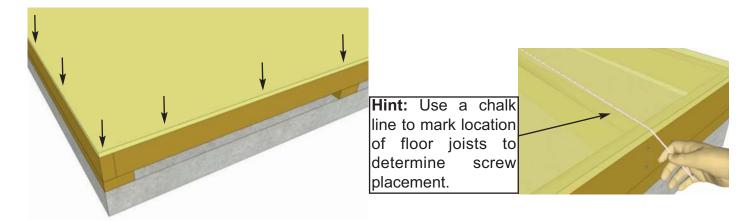
8. With a helper, flip remaining floor section over onto your foundation. Edge of frame without floor runner should land on wide floor runner.



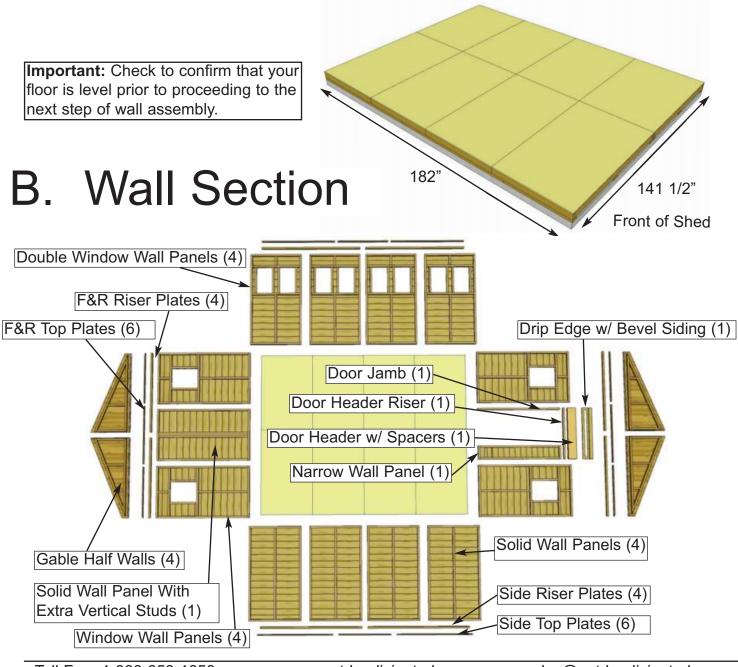


**9.** To attach floor sections together attach each **75**" **Frame** to **66 1/2**" **Frame** with **3 - 2 1/2**" **screws** (**36 Total**).Use 2 screws on both sides to attach horizontally. On the 66 1/2" Frame side toenail one screw into the **Wide Floor Runner**.





**11.** With **Floor Plywood** pieces in position, attach **with 1 1/4**" **screws**. Use screws every 16" (approximately 120 total). The plywood is cut slightly smaller than floor framing. Keep plywood seams tight.



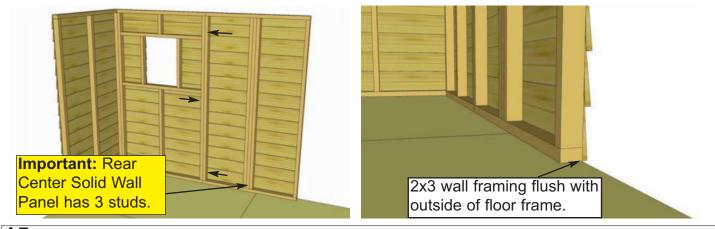
Toll Free 1-888-658-1658

www.outdoorlivingtoday.com Page 12 sales@outdoorlivingtoday.com

Bottom Wall P	]	Hol	Wall Studs o screwing. th easier to her. Pilot e Plate first.
<b>12.</b> Starting with <b>Solid Wall Panels</b> , carefully lay panel face down. Position and attach <b>Wall Plate</b> to bottom of wall studs of each <b>Wall Panel</b> with <b>3 - 2 1/2</b> " <b>screws</b> . Position so plates are flush with framing. <b>Note:</b> Bottom Wall Plates may already be attached to some Solid Walls.	50 (45 Solid Wa (45 Bot	Parts (Step 12) blid Wall Panels 1/2" x 81 3/4") x 4 Il Panel - Extra Studs 1/2" x 81 3/4") x 1 tom Wall Plates x 2 1/2" x 45 1/2") x 5	Hardware (Step 12) S1 - 2 1/2" Screws x 15 total
Important: Make sure all valigned in their upright portion of water may leak into you Unsure if panel is facing down? check siding on wind panel to match alignment. Rear of Shed 13. Starting at Rear Corner, position a Solid Wall Wall Panel on top of plywood floor. Make sure panel is facing up. The Side Wall Panels will sit flush with	sition. If ur shed. g up or dow wall P <b>So</b>	Side Wall Panel Rear of 2x3 Plate of wall flush with floor fram overhangs floor by Parts (Step 13) Carts (Step	panel is ne. Siding
is facing up. The <b>Side Wall Panels</b> will sit flush with floor frame with the front and rear panels sandwiched between them. <b>Note:</b> siding will overhang the floor by approx. 3/4".	Solid Wa (45 1 Wind (45 1 Doub	II Panel - Extra Studs 1/2" x 81 3/4") x 1 dow Wall Panels /2" x 81 3/4") x 4 ble Window Walls 1/2" x 81 3/4") x 4	



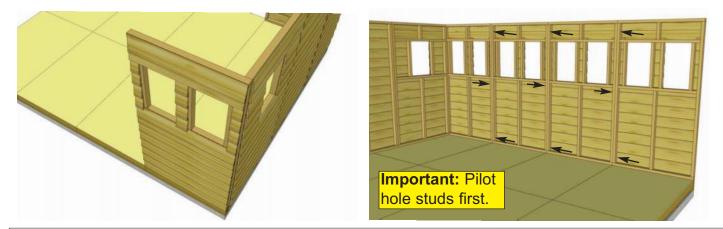
**14.** Position rear **Window Wall Panel** into place on plywood floor. Butt both vertical wall studs of side and rear walls together and attach with **3 - 2 1/2**" **screws**. Screw at the bottom, middle and top of stud to secure properly.



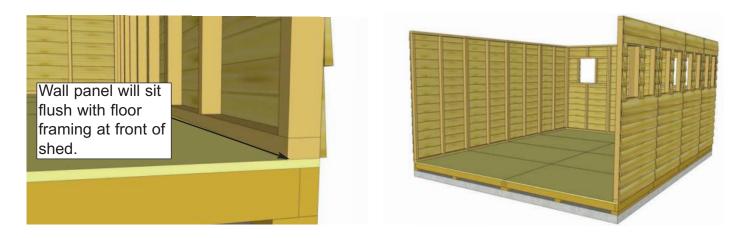
**15.** With the corner wall attachment complete, position a Rear **Solid Wall Panel With Extra Vertical Studs** so bottom 2x3 wall framing is sitting flush with outside floor frame. Wall siding should overhang floor by approximately 3/4". Attach rear wall panel studs together as per **Step 14**.

**16.** Position the final Rear Panel on the floor (**Window Wall Panel**). Position vertical wall studs together and attach as per **Step 14**.





**17.** Attach a **Double Window Wall Panel** in corner. Attach as per **Step 14**. Start positioning and securing remaining **Double Window Walls**. Attach wall studs together as per **Step 14**.



**18.** Complete attachment of left side **Solid Wall Panels**. At the front of the shed, side walls will sit flush with front floor framing.



**19.** Secure remaining two **Window Walls** to both front corners of shed.

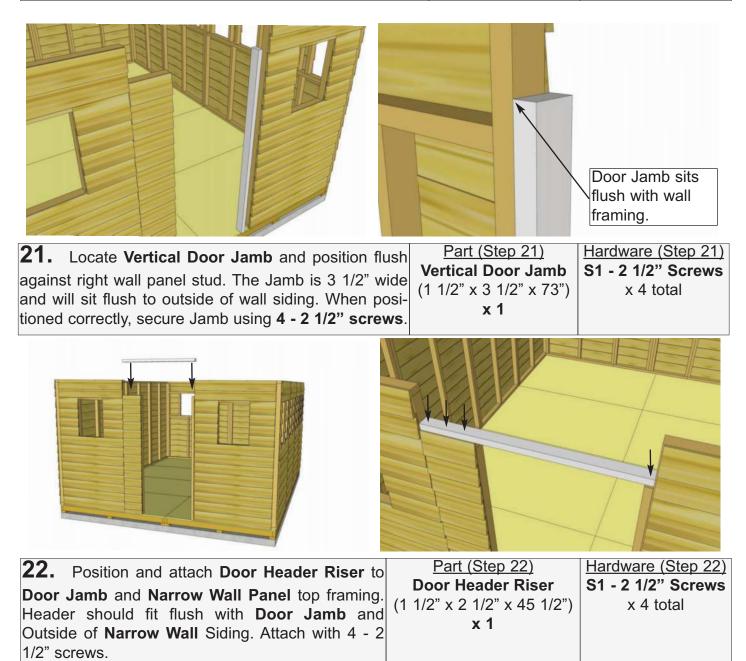




**20.** Lineup Narrow Wall so flush with each other on the outside. Attach Studs together with **3 - 2 1/2**" screws as per Step 14. Note: Narrow Wall is 73" high (9" shorter than other walls).

Toll Free 1-888-658-1658

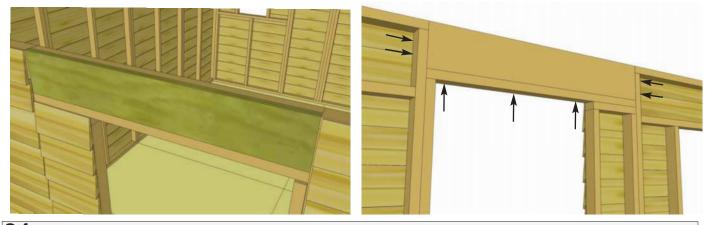
סו	Parts (Step 20)	Hardware (Step 20)
	Parts (Step 20) Narrow Wall Panel	S1 - 2 1/2" Screws
15		x 3 total
er		



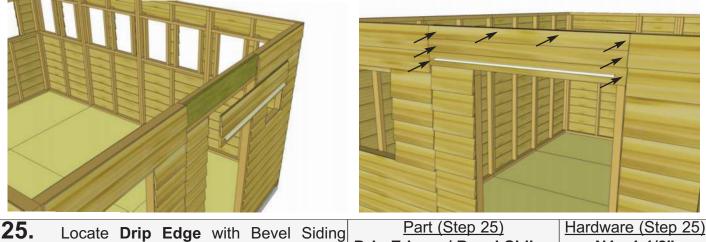




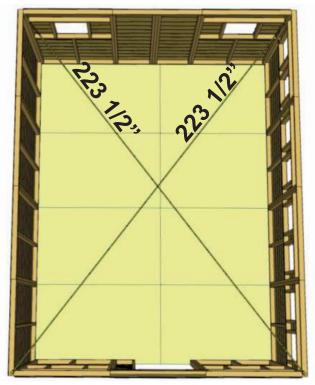
23. Locate Door Header and Door Header	Part (Step 23 - 24) Door Header	Hardware (Step 23 - 24) S3 - 2" Screws
<b>Spacers</b> . Lineup three pieces together so they are flush to creater a larger piece, attach with <b>6 - 2" screws</b> .	(1 1/2" x 7 1/4" x 45 1/2") <b>x 1</b> <b>Door Header Spacer</b> (1/2" x 7 1/4" x 45 1/2") <b>x 2</b>	x 13 total



**24.** Place assembled **Door Header** onto **Door Header Riser** and attach with **7 - 2**" screws.



25. Locate Drip Edge with Bevel Siding	Part (Step 25)	Hardware (Step 25)
attached. Attach to <b>Door Header Spacer</b> with	Drip Edgo w/ Boyol Siding	N1 - 1 1/2"
8 - 1 1/2" Finishing Nails.	(45 5/8") <b>x 1</b>	Finishing Nail
o - 1 1/2 Finishing Nalis.		x 8 total



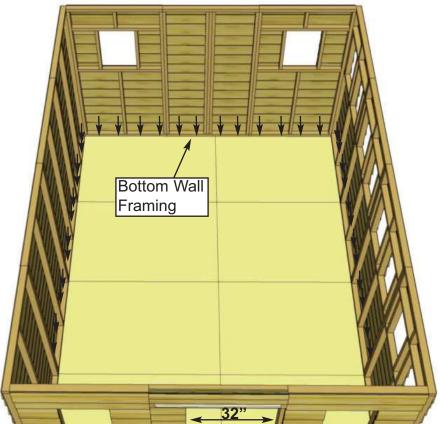
Advice: Prior to fastening walls and installing rafters, take time to confirm your walls are level, square and plumb.

Measure diagonal at top and bottom of walls corner-to-corner. This should be approximately 223 1/2". More importantly, if measurements are not within 1/4", your walls are not square. Adjusting now will make it easier to the roof section later.

**Important:** If walls are not lining up and appear higher or lower than each other, please check the level of your floor. You may need to make slight adjustments before proceeding.

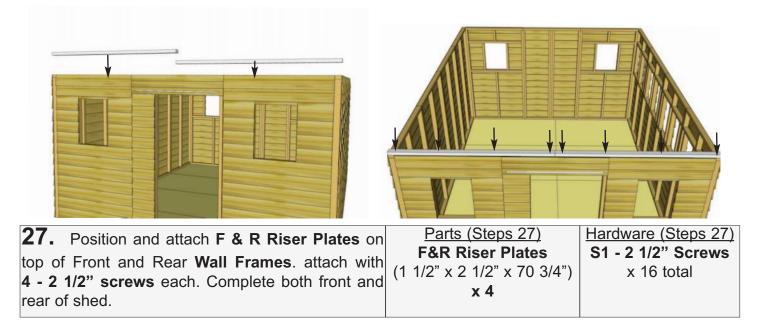
**26.** When all walls are attached together, check alignment with the floor. Bottom wall framing should sit flush with outside of floor joists. When positioned correctly, fasten bottom wall plates to floor using **4 - 2 1/2" screws** per wall panel (54 total). **Confirm 32" wide door opening at bottom.** 

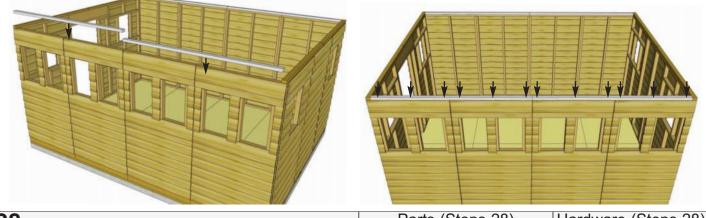




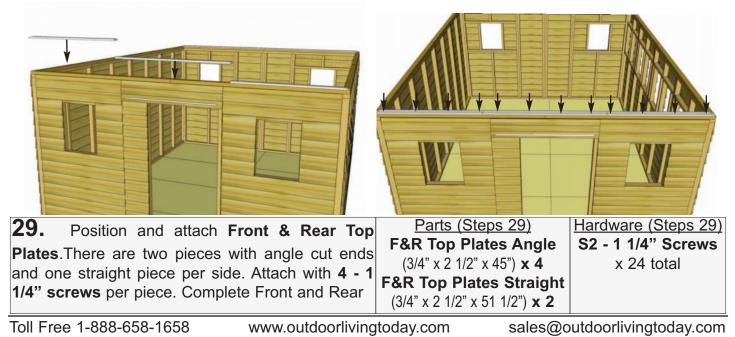
**Optional:** Caulking seams will help prevent moisture from entering your shed. Caulking is included to complete polygal Windows only. Additional Caulking may be required.



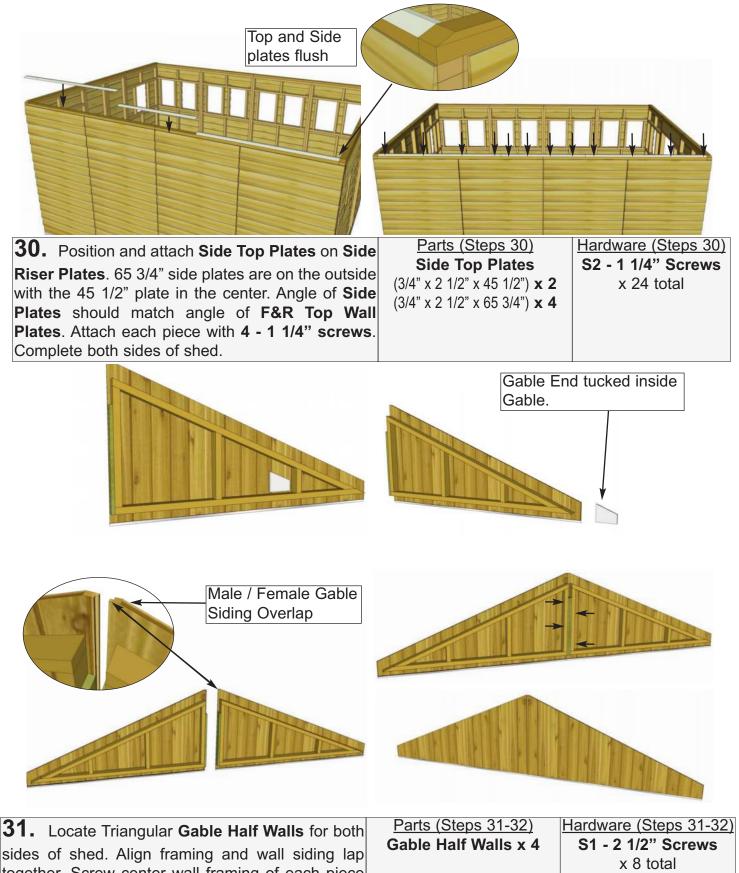




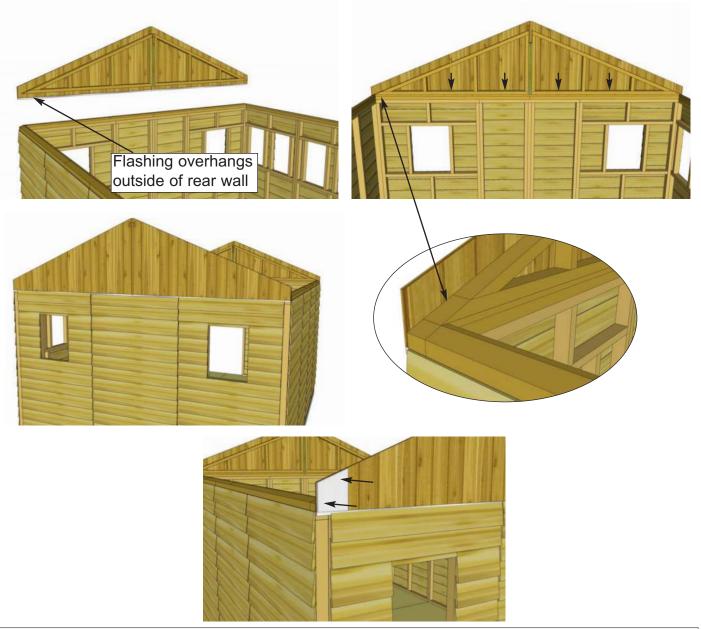
28. Position and attach Side Riser Plates with	Parts (Steps 28)	Hardware (Steps 28)
6 - 2" screws per piece. Complete both sides of	Side Riser Plates (1 1/2" x 2 1/2" x 88 1/2")	<b>S3 - 2" Screws</b> x 24 total
shed.	x 4	



Page 19

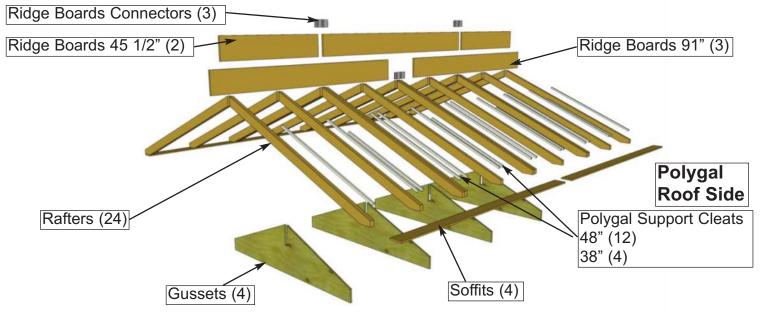


sides of shed. Align framing and wall siding lap together. Screw center wall framing of each piece together with **4 - 2 1/2**" screws. Note: Prior to attaching, try each combination of Gables for best fit. Tip of Gables are separate pieces that need to be attached on in **Step 32**. S1 - 2 1/2" Screws x 8 total S3 - 2" Screws x 8 total



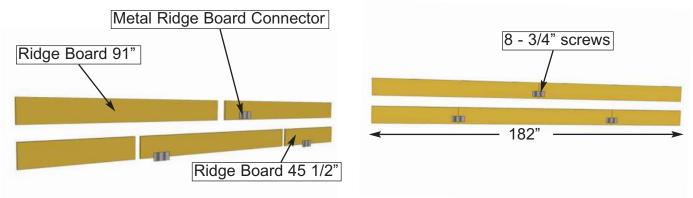
**32.** Place completed **Gable Section** so framing sits flush with the inside of the **Top Wall Plate**. It should also be centered side-to-side on the **Top Wall Plate**. Gable Flashing overhangs wall on the outside. Temporarily attach **Gables** to **Top Wall Plate** with **4 - 2**" **screws**. Gables may need slight adjustment in **Step 45** when attachment will be completed with an additional 6 screws. Screw from the bottom of **Gable** framing down into **Top Wall Plate** and **Wall Framing**. Complete **Gable** positioning and attachment on the other side. **Hint:** Use a straight edge to check the angle of the Gable framing and Top Plate. Both angles should lineup at 22.5°.Attach Gable tip to shed with **2 - 1 1/2**" **Finishing Nails** as shown above.

# C. Rafter Section



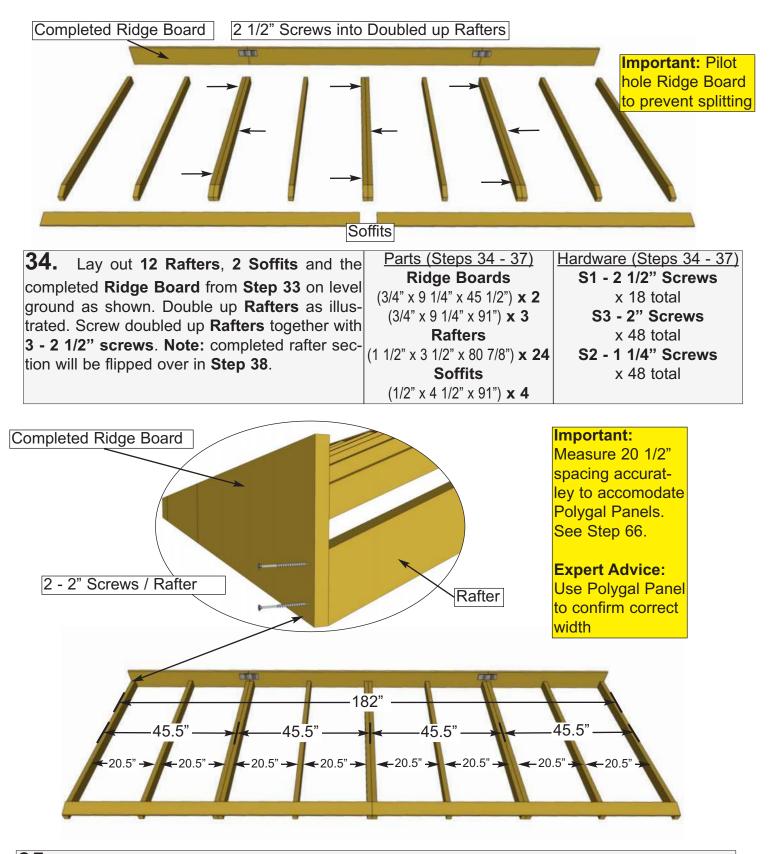
Important: Locate all parts necessary to assemble each Rafter Section prior to beginning.		
Parts for One Rafter Section (Polygal Side):	Parts for Other Rafter Section (Non-Polygal Side):	
12 - 1 1/2" x 3 1/2" x 80 7/8" - Rafters	12 - 1 1/2" x 3 1/2" x 80 7/8" - Rafters	
2 - 3/4" x 9 1/4" x 91" - Ridge Board	2 - 3/4" x 9 1/4" x 45 1/2" - Ridge Boards	
2 - 1/2" x 4 1/2" x 91" - Soffits	1 - 3/4" x 9 1/4" x 91" - Ridge Board	
	2 - 1/2" x 4 1/2" x 68 1/4" - Soffits	
4 - 3/4" x 3/4" x 38" - Polygal Support Cleats	Remaining Rafter Pieces:	
* Must complete 2 Rafter Sections	4 - 3/4" x 80" x 19 3/4" - Gussets	

Follow Steps 33-49 to Assemble Rafter Sections. Make sure to complete on a flat, level surface.

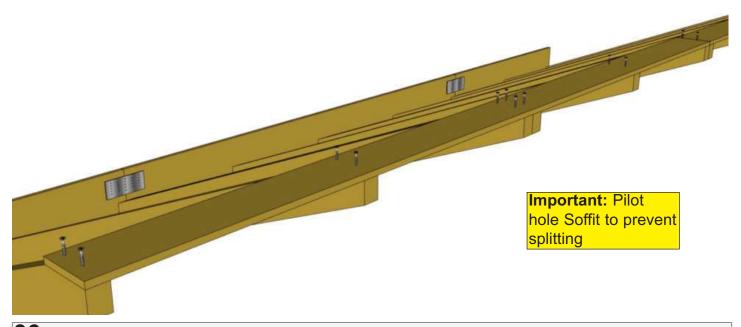


**33.** Locate **Ridge Boards** and attach together using **Metal Ridge Board Connectors** and **8 - 3/4" screws** evenly spaced on boards per connector. Place connector approximately 1 1/4" up from bottom of **Ridge Board**. Total length when connected is 182". Complete two **Ridge Boards**.

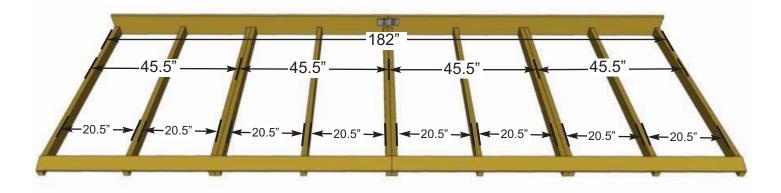
Parts (Steps 33)	Hardware (Steps 33)
Ridge Boards	SS2 - 3/4" Screws
(3/4" x 9 1/4" x 45 1/2") <b>x 2</b>	x 24 total
(3/4" x 9 1/4" x 91") <b>x 3</b>	Y9 - Metal Ridge
	Connector
	x3 total



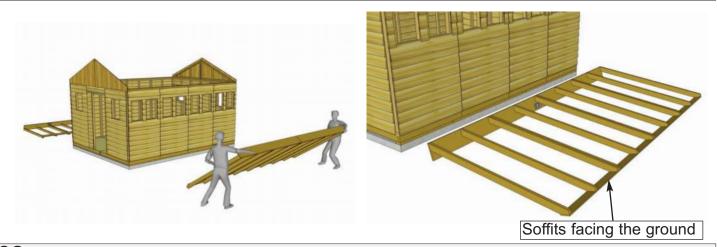
**35.** Attach completed **Ridge Board** to ends of both outside **Rafters** with **2 - 2**" screws per end. Measure and position interior **Rafters** as illustrated above. When positioned correctly, attach **Ridge Board** to remaining **Rafters** with **2 - 2**" screws per rafter end. **Important:** Pilot Hole **Ridge Board** to prevent splitting.



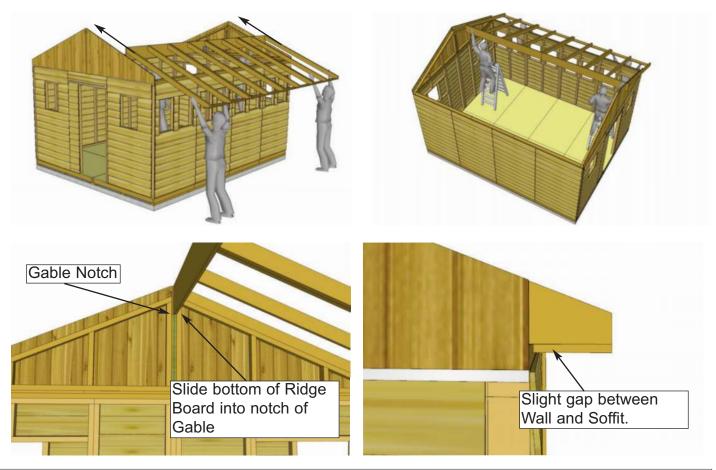
**36.** Attach end **Soffit** Board flush to ends of outside **Rafters** with **2** - **1 1/4**" **screws** per **Rafter** end. Complete both outside **Rafter/Soffit** connections first. Measure and position interior **Rafters** as illustrated above. When positioned correctly, attach **Soffits** to remaining **Rafters** with **2** - **1 1/4**" **screws/rafter**. **Important:** Pilot Hole **Soffits** to prevent splitting.



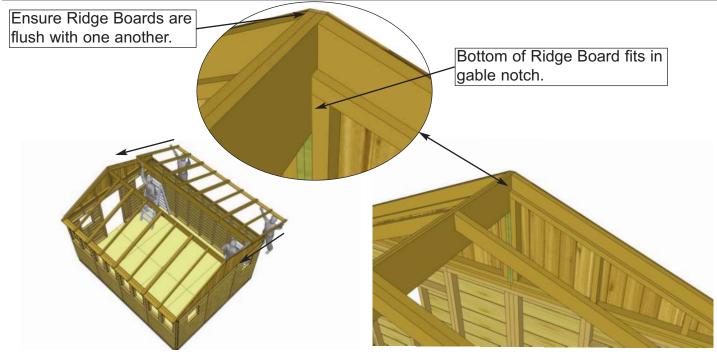
**37.** Complete second Rafter section following Steps 34 - 36.



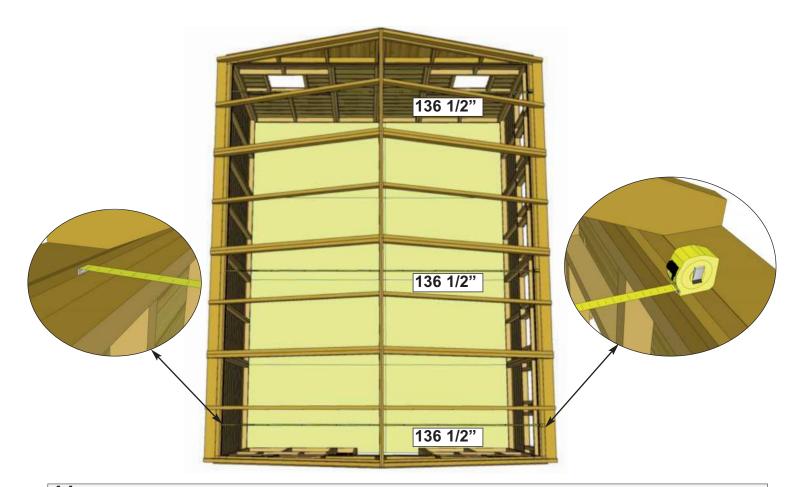
**38.** With some helpers flip over each **Rafter** section so they can be lifted onto the shed. **Soffits** should now be on the ground.Prepare to lift onto Wall and **Gable Frame** 



**39.** With the assistance of two or more helpers and some ladders, slide first **Rafter Section** up onto **Gable Framing** until bottom of **Ridge Board** slips into gable notch. Position **Rafters** so they sit evenly on **Gable Framing** from side to side. Where **Wall** and **Soffit** meet, a small gap may appear. Confirm all **Rafters** are resting on **Top Plate**.

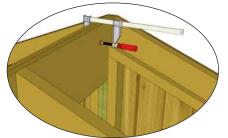


**40.** Lift second **Rafter Section** up and place on **Gable Framing**. Slide **Rafter Section** up on framing until bottom of **Ridge Board** slips into Gable notch. **Soffit** will sit approximately 1/8" away from wall as per **Step 39**.



**41.** Take the inside-to-inside measurment between **Top Wall Plates** and **Bottom Wall Plates** at the front, middle, and rear of your shed. These measurments should each be approximately 136 1/2", but more importantly, if they are not within 1/4" of each other, your walls are not square.



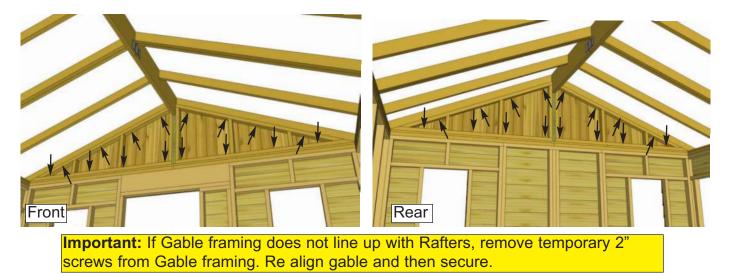


**Advice:** It may be helpful to use a clamp to help hold Ridge Boards together flush while screwing.

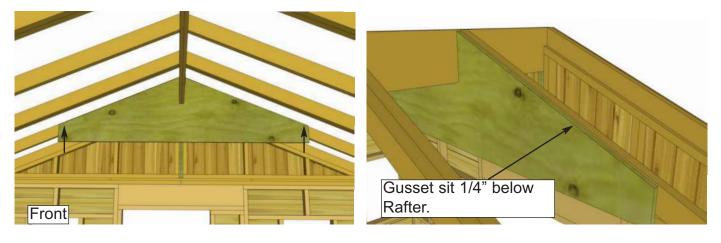
<b>44.</b> Where <b>Ridge Boards</b> meet, press together and secure with <b>16 - 1 1/4</b> " screws per side. We recommend using a clamp to hold the <b>Ridge Boards</b> together flush while screwing. Stagger screw position vertically on <b>Ridge Board</b> to create a stronger connection. Complete both sides, Important: if there is a gap between <b>Ridge Boards</b> , try pushing side walls closer together from outside. Walls should be 136 1/2" apart at top from inside of wall plate to wall plate as per <b>Step 41</b> .	<b>S2 - 1 1/4" Screws</b> x 32 total
--	---

Toll Free 1-888-658-1658

sales@outdoorlivingtoday.com



45.	With both Rafter Sections correctly aligned, secure Gable Framing to	Hardware (Steps 45) S3 - 2" Screws
both	outside Rafters with 8 - 2" screws per side at top and with 8 - 2" screws	x 32 total
into T	Fop Wall Plates at bottom.	X 32 101ai

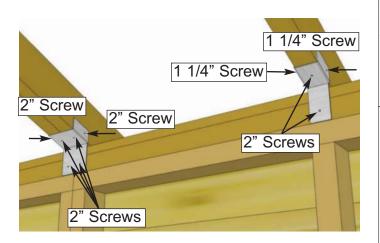


per side now. Important: Pilot hole Gussets to prevent splitting.	•	<b>Gussets</b>	<u>Hardware (Steps 46-47)</u> <b>S3 - 2" Screws</b> x 40 total
---	---	----------------	--

Important: Before attaching remaining Gussets, recheck the inside-to-inside wall measurments are done as in **Step 41**. Use a level to check they are square.

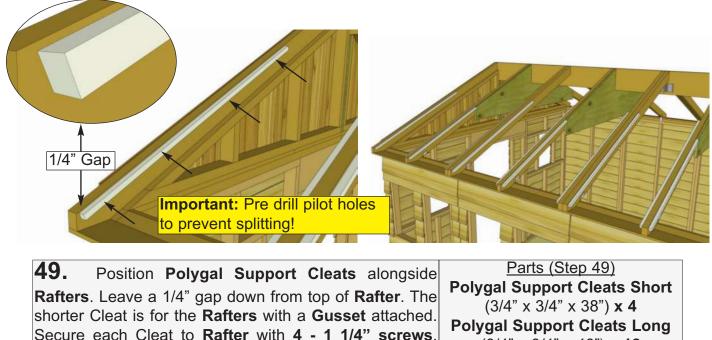


47. Once walls are confirmed to be square and plumb, attach the remaining 3 Gussets with 10
- 2" screws per Gusset. Gussets attach to single Rafters. Attach remaining screws to Gusset that was attached in Step 46. Important: Pilot hole ends of Gusset to prevent splitting.



**48.** Attach all Single and Double **Rafter Brackets** where **Rafters** meet **Top Wall Plates** inside of shed. Attach with **2** - **1 1/4**" **screws** and **2** - **2**" **screws** per Single **Rafter Bracket** and **6** - **2**" **screws** per Double **Rafter Bracket**.

Hardware (Steps 48) Y30 - Single Rafter Bracket x 8 total Y31 - Double Rafter Bracket x 6 total S2 - 1 1/4" Screws x 16 total S3 - 2" Screws x 52 total



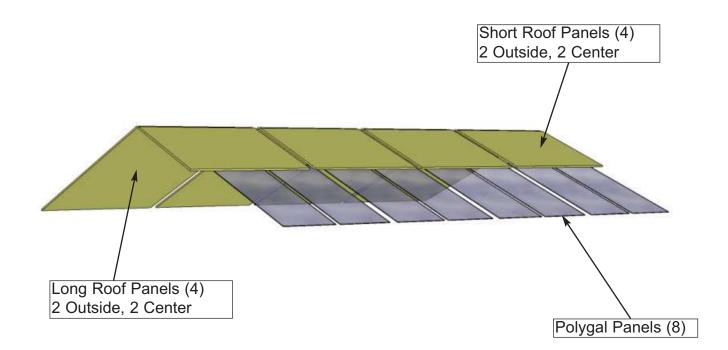
(3/4" x 3/4" x 48") **x 12** 

<u>Hardware (Step 49)</u> **S2 - 1 1/4" Screws** x 64 total

## **D. Roof Section**

remaining Polygal Support Cleats.

Ensure to pre-drill pilot holes to avoid splitting Complete



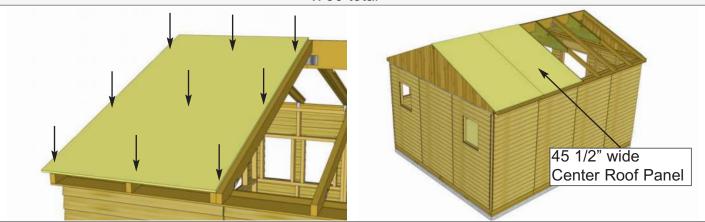
Toll Free 1-888-658-1658



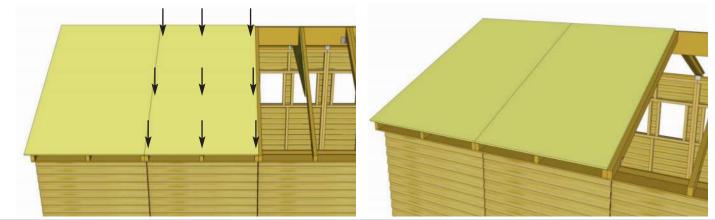
**50.** Identify Roof Panels. There are 4 Long Roof Panels and 4 Short Roof Panels. Start on the long side of roof (side without polygal support cleats). Lift the long left panel onto roof such that the roof plywood is 1/8" from end of roof rafter..

Parts (Step 50 - 54) Long L&R Roof Panels (5/8" x 48" x 81 1/2") x 2 Long Center Roof Panels (5/8" x 45 1/2" x 81 1/2") x 2

<u>Hardware (Step 50 - 54)</u> **S2 - 1 1/4" Screws** x 36 total



**51.** Position Panel so roof plywood sits evenly on doubled up Rafters. Screw Panel to Rafters with **9 - 1 1/4**" screws. Lift up and place a Long Center Roof Panel on Rafters. Position evenly on Rafters.



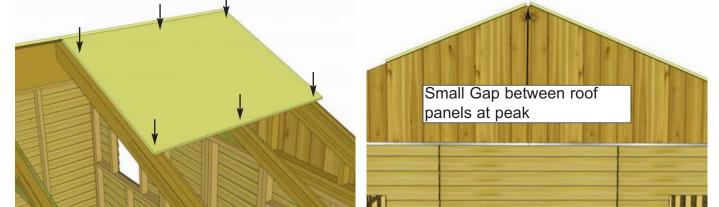
**52.** Position **Center Roof Panel** so plywood is 1/8" from end of Rafters as per **Step 50**. From side-to-side, make sure Roof Panel is sitting equally on rafters. When positioned correctly, screw down with **9 - 1 1/4" screws** into Rafters.



**53.** Locate 2nd **Center Roof Panel** and position so plywood is 1/8" from end of Rafters as per **Step 50**. From side-to-side, make sure Roof Panel is sitting equally on rafters. When positioned correctly, screw down with **9 - 1 1/4**" **screws** into Rafters.



**54.** Lift up and place remaining Long Outside Roof Panel on Rafters. With Outside Roof Panel centered on rafter and aligned as per Steps 50 - 51, screw panel down with 9 - 1 1/4" screws.



**55.** Locate **Short Right Roof Panel**. Lift and place panel on polygal side of roof. Position **Short Right Roof Panel** equally on seam of doubled up Rafter as per **Step 51**. Align Roof Panel at top so even with long panel at peak. Reach through opening in Rafters to attach. When positioned correctly, screw down with **6 - 1 1/4**" **screws** into Rafters as illustrated above. **Hint:** work from inside of shed to position and secure Polygal Side Roof Panels.

Parts (Step 55 - 56) Short L&R Roof Panels (5/8" x 48" x 37 1/2") x 2 Short Center Roof Panels (5/8" x 45 1/2" x 37 1/2") x 2

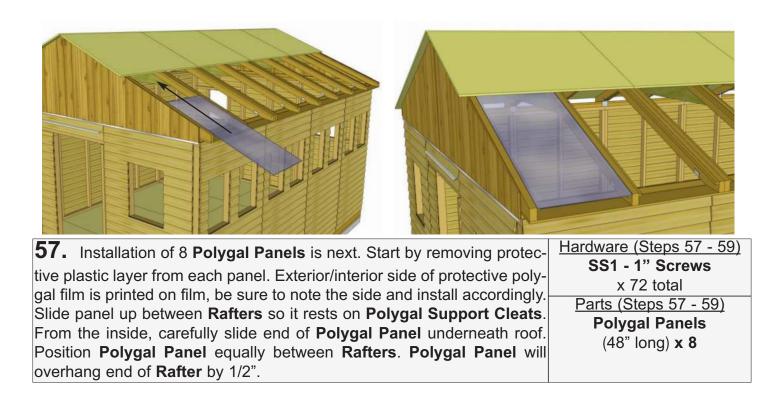
Hardware (Step 55 - 56)
S2 - 1 1/4" Screws
x 24 total

Toll Free 1-888-658-1658

www.outdoorlivingtoday.com

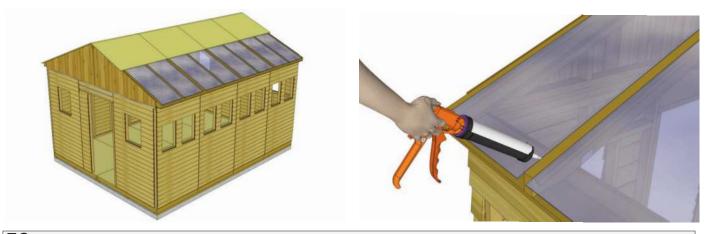


56. Repeat Steps 52 - 54 to attach remaining panels on short roof side. Align evenly at roof peak.



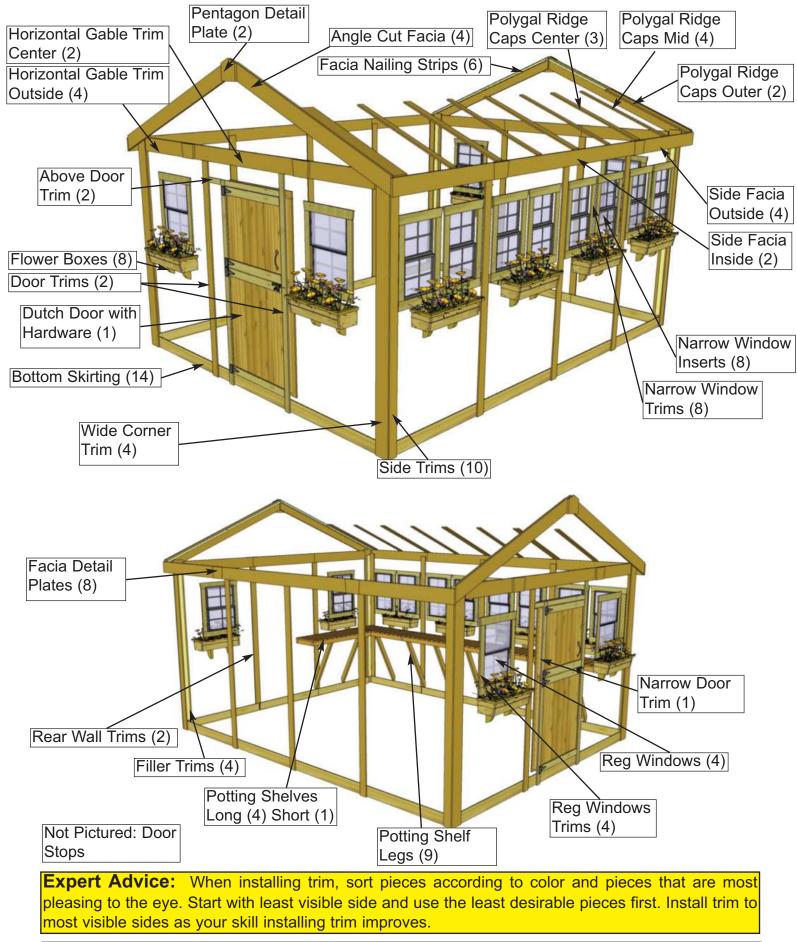


**58.** Drill pilot holes with 1/8" bit through **Polygal Panel** and **Polygal Support Cleats**. Once aligned, with **6 - 1" screws**, secure panel to **Polygal Support Cleats**. Polygal is delicate, tighten screws a half turn at a time so screws are flush with top of **Polygal Panel**. Use **3 - 3/4" screws** to secure **Polygal Panel** to underside of Roof Plywood.



**59.** Position and secure remaining **Polygal Panels** as per **Steps 57 - 58**. With a caulking gun, apply silicone to seal gaps between **Rafters** and **Polygal Panels**. Apply silicone down each side of **Rafter**. Use liberal amounts to properly seal.

## E. Miscellaneous Section



Toll Free 1-888-658-1658

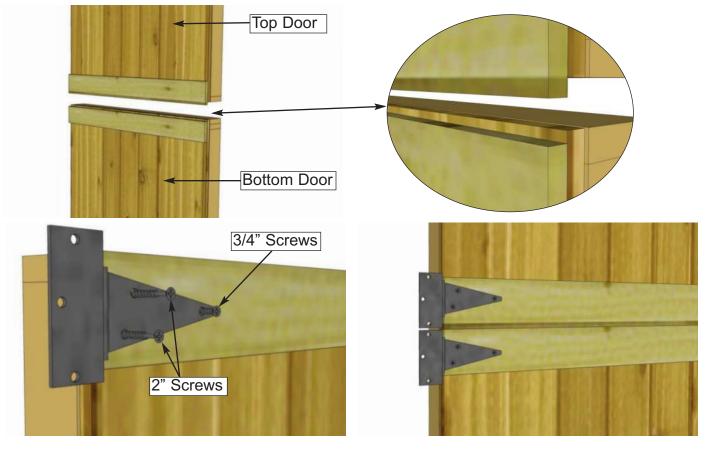


60. Attach Bottom Skirting - Bevel around the base of the shed. Skirting will hide floor framing. Gaps on outside will be covered by trim pieces later. Start with front and rear skirting pieces.
 Hardware (Step 60)
 1 1/2" - Finishing Nails
 x 56 total
 Parts (Step 60)
 Bottom Skirting-Bevel
 (7/8" x 4 1/2" x 45 1/4") x 14



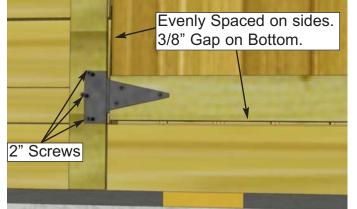
61. Position Narrow Door Trim on left side of door opening and one Door Trim on right side of door. Right side will sit flush with Door Jamb. Left side will sit flush on edge of Narrow Wall. Do a dry run with the Horizontal Gable Trim from Step 81 to determine vertical location of right trim, left trim will sit below Drip Edge installed in Step 25. Attach with 8 - 1 1/2" Finishing Nails per piece.

<u>Hardware (Step 61)</u> **1 1/2" - Finishing Nails** x 16 total <u>Parts (Step 61)</u> Narrow Door Trim (1/2" x 2 1/2" x 79") x 1 <u>Door Trim</u> (1/2" x 3 1/2" x 85") x 1



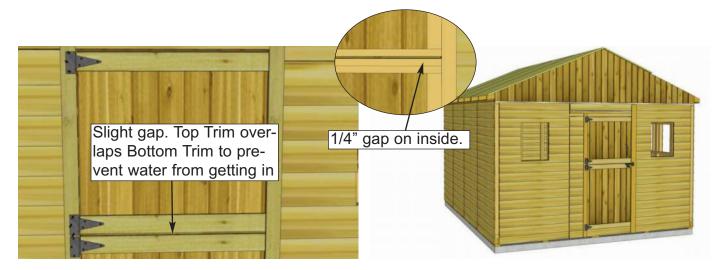
62. Parts (S Attach Door hinges to Top and Bottom Dutch Dutch Door sections. Top Door has trim overhanging door at (Top bottom while bottom door has trim recessed slightly. (Botto Hinges should be centered on door trim with barrel nudged to end of trim. Use 2" & 3/4" screws as above.

<u>Step 62)</u>	<u>Hardware (Step 62)</u>
ו Door	SB2 - 2" Black Screws
) x 1	x 8 total
om) <b>x 1</b>	SB1 - 3/4" Black Screws
	x 4 total
	Y1 - Black T Hinge
	x 4 total





63. Parts (Step 63) Hardware (Step 63) Place Bottom Dutch Door panel into position. SB2 - 2" Black Screws **Dutch Door** Gap 3/8" on bottom, evenly space on sides, and attach (Bottom) x 1 x 6 total hinge to doorway seam trim with 3 - 2" Black Headed **Shim Shingles** Screws. Use shim to help keep the door evenly spaced on bottom. One of the Shim Shingles can be used.



64. Place the Top Dutch Door panel into place and gap top and bottom trims on the outside about 1/8" apart/ On the inside, horizontal door frames should be about 1/4" apart. Use a shim once agin to help you. Attach hinges to trim with 2" Black Headed Screws provided.
Parts (Step 64) Dutch Door (Top ) x 1 (Bottom) x 1
Shim Shingles



**65.** Attach **Door Handle, Exterior Drop Latch and Interior Barrel Bolt** to door. **Handle** is positioned on top door, **Drop Latch** on bottom door, and **Interior Barrel Bolt** (silver) on top door stud. Attach **Black Drop Latch** as illustrated above with **4** -**3/4**" **Black Screws**. Note how female part of Drop Latch is positioned higher than male part. Do a dry run first to position **Drop Latch** correctly. Important: Drill pilot holes with 1/8" drill bit prior to securing to prevent wood from splitting. Hardware (Step 65) SB1 - 3/4" Black Screws x 16 total Y3 - Black Handle x1 Y4 - Black Drop Latch x1 Y5 - Silver Barrel Bolt x1



**66.** Trim out side walls by attaching **Top Wall Trim**. Position with thick end of Bevel downwards at top of wall, tight against Soffits. Attach with **4 - 1 1/2**" **Finishing Nails** per piece. Complete both sides.

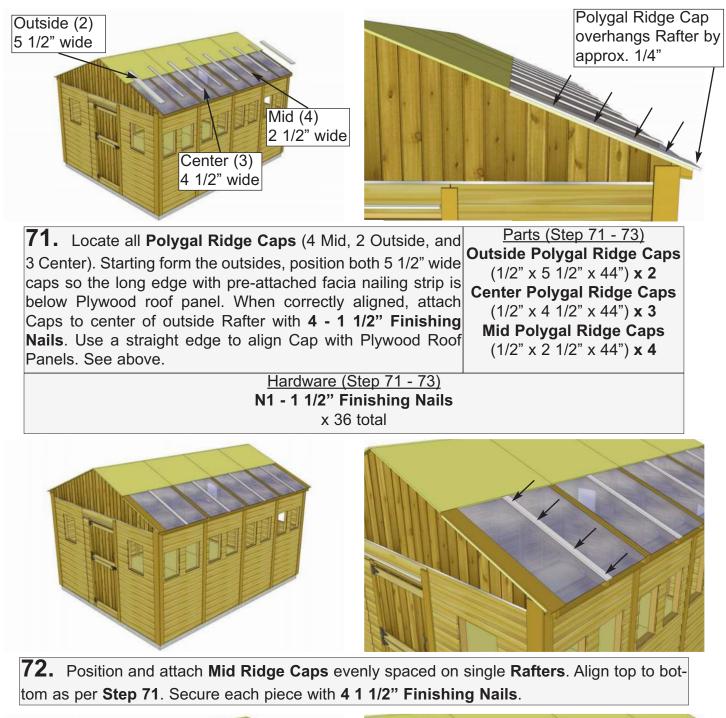


Side Trim	Wide Trim	

<b>69.</b> Attach <b>Wide Corner Trims</b> over <b>Filler Trims</b> Wide Trim will cap Side Trims. Attach with <b>8 - 1 1/2</b> ' <b>Finishing Nails</b> per piece.	Wide Corner Trime	<u>Hardware (Step 69)</u> N1 - 1 1/2" Finishing Nails x 32 total
---	-------------------	---

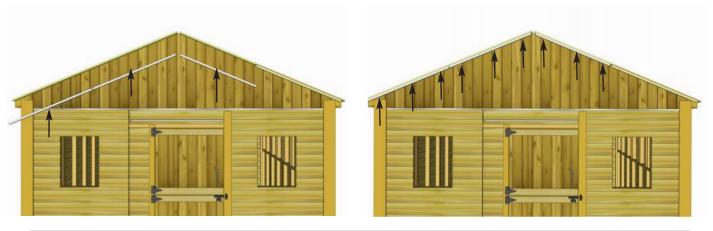
0.	Attach Rear Wall Trims. to rear of shed. Use	Parts (Step 70)	Hardware (Step 70)

<ul> <li>70. Attach Rear Wall Trims. to rear of shed. Use</li> <li>8 - 1 1/2" Finishing Nails per piece.</li> </ul>	Parts (Step 70) Rear Wall Trims (1/2" x 2 1/2" x 85") x 2	<u>Hardware (Step 70)</u> N1 - 1 1/2" Finishing Nails x 16 total
---	---	---





**73.** Position and attach **Center Ridge Caps** evenly spaced on double **Rafters**. Align top to bottom as per **Step 72**. Secure each piece with **4 1 1/2**" **Finishing Nails**.

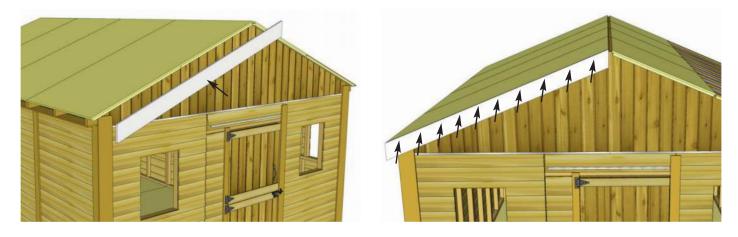


**74.** Attach Facia Cleat Short centered on underside of Polygal Side of roof plywood, flush to edge. Attach Facia Cleat Long to underside of roof on Non-Polygal side, flush edge to edge. Repeat this step on rear of shed. Fasten each cleat with 3 - 1 1/4" screws per piece..

Parts (Step 74) Facia Cleat Short (3/4" x 1 1/2" x 36 1/2") x 2 Facia Cleat Long (3/4" x 1 1/2" x 40") x 4

Hardware (Step 74) **S2 - 1 1/4" Screws** x 18 total

**Expert Advice:** Do a dry run by lining up Front, Rear and Side Facia to confirm positioning prior to attaching



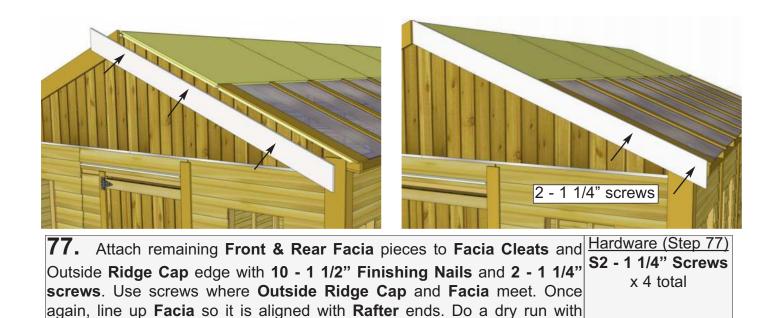
75. Attach Front and Rear Facia (angle cut on ends), to Facia Cleats on Non-Polygal Roof side, with 10 - 1 1/2"
 Finishing Nails per piece. Line up Facia so Facia ends line up with Rafter ends.

<u>Hardware (Step 75, 77)</u> **N1 - 1 1/2" Finishing Nails** x 40 total <u>Parts (Step 75, 77)</u> **F&R Facia (angled ends)** (3/4" x 5 1/2" x 81 1/4") **x 4** 





76. Attach Side Facia to roof Rafter ends.		<u>Hardware (Step 76, 78)</u> N1 - 1 1/2" Finishing Nails
There are 3 <b>Side Facia</b> pieces per side. Secure with <b>8 - 1 1/2" Finishing Nails</b> per piece. <b>Side Facia</b> will cap <b>Front and Rear</b> <b>Facia</b> .	(3/4" x 5 1/2" x 49 1/2") <b>x 4</b> (3/4" x 5 1/2" x 89 1/4") <b>x 2</b>	x 48 total



Front, Rear and Side Facia to confirm positioning prior to attaching.



**78.** Attach remaining Side Facia to roof Rafter ends as per Step 76. Side Facia fits underneath Polygal Panels and Polygal Ridge Caps.



**79.** Attach **Door Trim** to cover seam between **Window Wall Panel** and **Narrow Wall Panel**. Use **8 - 1 1/2**" Finishing Nails.

Parts (Step 79) Left Door Trim (1/2" x 3 1/2" x 85") x 1

<u>Hardware (Step 79)</u> N1 - 1 1/2" Finishing Nails x 8 total





80. Attach Horizontal Door Trims above door and below Drip Edge. Attach with 2 - 1
1/2" Finishing Nails for short piece and 4 - 1
1/2" Finishing Nails for longer piece.

 Hardware (Step 80)

 M
 N1 - 1 1/2" Finishing Nails

 1
 x 6 total

Toll Free 1-888-658-1658

www.outdoorlivingtoday.com Page 43 sales@outdoorlivingtoday.com





**81.** Locate Horizontal Gable Trims for both front and rear of shed. Position equally over Gable and Wall seam. Attach each piece with 6 - 1 1/2" Finishing Nails.

Parts (Step 81) Horizontal Gable Trims (3/4" x 4 1/2" x 42") x 2 (3/4" x 4 1/2" x 45 1/4") x 4 <u>Hardware (Step 81)</u> N1 - 1 1/2" Finishing Nails x 36 total



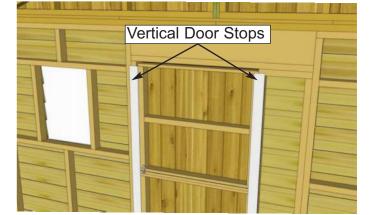


**82.** Attach Facia Detail Plates and **Pentagon Detail Plates** to cover seams where Facia and Trim pieces come together. Secure each with 4 - 1 1/2" Finishing Nails.

Parts (Step 82) Pentagon Detail Plates (9 1/2" x 7 1/2") x 2 Facia Detail Plates (8" x 5 1/2") x 4

Horizontal Door Stop

	Parts (Step 82)
	Gable Detail Plates
	(8" x 4 1/2") <b>x 4</b>
	Hardware (Step 82)
N1	- 1 1/2" Finishing Nails
	x 36 total



**83.** Attach Interior Vertical and Horizontal Door Stops to door framing from inside of shed. Use **4 - 2**" screws to secure each stop. Stops should overlap door by approx. 1/2".

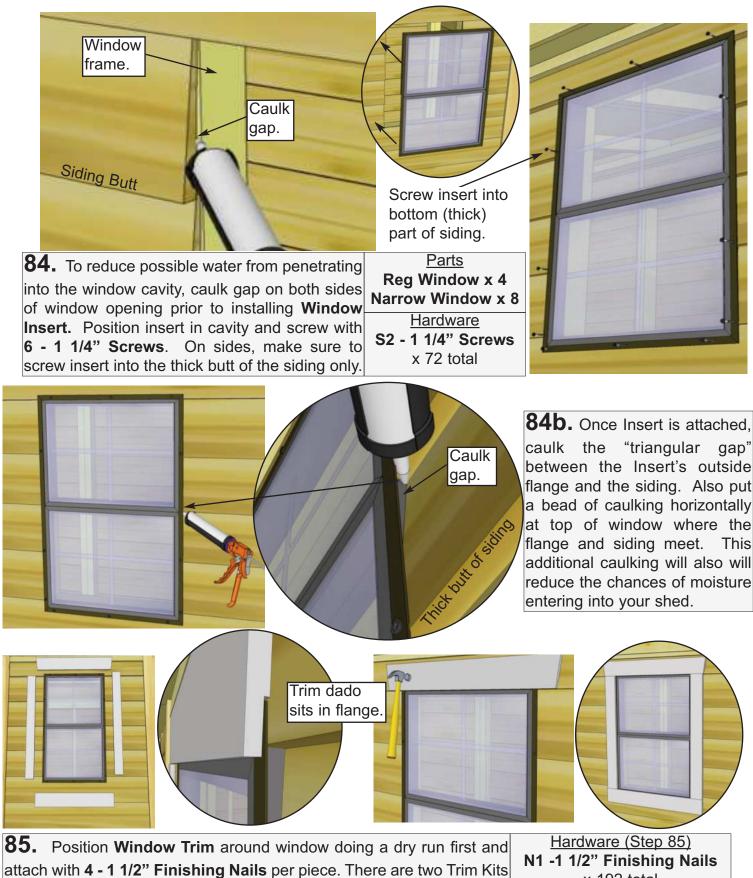
Parts (Step 83) Door Stops (1/2" x 2 1/2" x 72") x 2 (1/2" x 2 1/2" x 36") x 1

Hardware (Step 83) S3 - 2" Screws x 12 total

Toll Free 1-888-658-1658

www.outdoorlivingtoday.com

sales@outdoorlivingtoday.com



x 192 total

Parts (Step 85) **Regular Window Trim x 4** Narrow Window Trim x 8

Toll Free 1-888-658-1658

dado to give a better fit.

(Regular/Narrow). The regular window kit = 1" x 24 1/16"=top (angle cut

on ends). 3" x 23" = Sides and Bottom. Narrow window kit = 1" x 19 7/8"

Top, 2" x 21 7/16" Sides, 1" x 18 3/4" Bottom. Window trim has a small

dado on reverse face. Outside flange of window will roughly sit in the

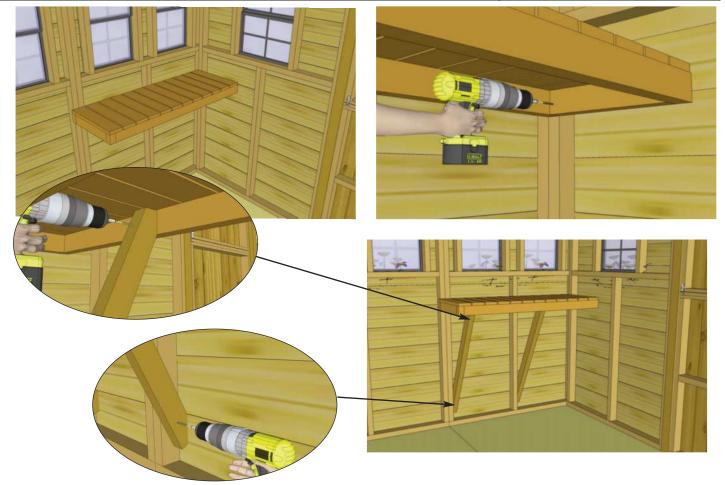




**86.** Assemble Flower Box Kits with Assembly Instructions included. Position completed Flower Box below bottom of window trim and secure with **2 - 2 1/2**" screws. Screw from inside of box into the center wall stud. Attach second screw 2" underneath first screw and once again into the wall stud. Install Flower Box Kits underneath each window/double-window..

<u>Hardware (Step 86)</u> S1 - 2 1/2" Screws x 16 total

Parts (Step 86) Flower Box Kits x 8



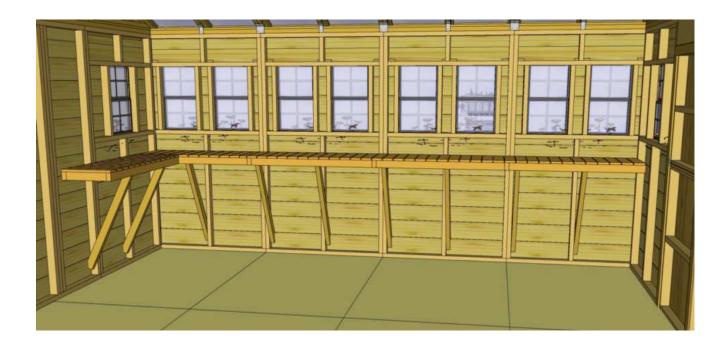
**87.** Locate Long Potting Shelf and 2 Potting Shelf Legs. Position shelf in corner tight against wall framing. While supporting the shelf, attach shelf with 2 - 2 1/2" screws to wall frame. Place leg underneath shelf and attach to inside shelf framing and wall framing as illustrated above with 2 - 2 1/2" screws.

Parts (Step 87) Long Potting Shelves (16" x 45") x 4 Short Potting Shelf (16" x 41") x 1 Potting Shelf Legs (1 1/2" x 2 1/2" x 38") x 9 Hardware (Step 87) S1 - 2 1/2" Screws x 38 total

Toll Free 1-888-658-1658



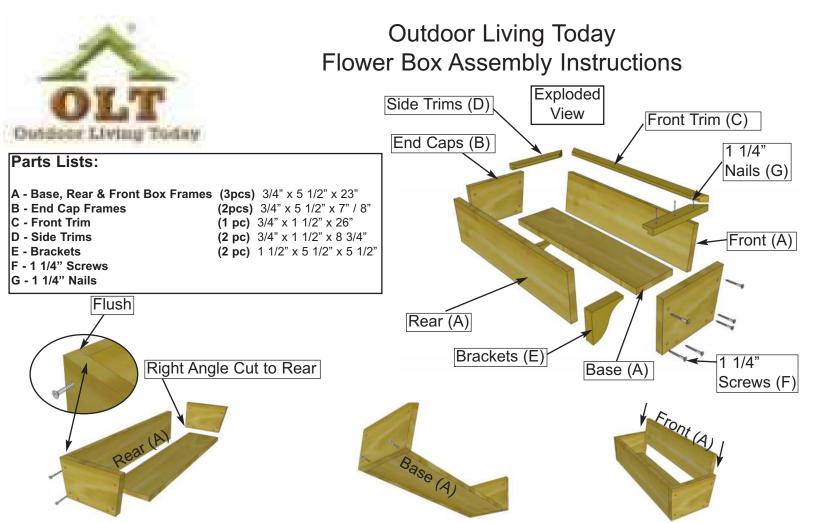
**88.** Place next **Potting Shelf** against wall framing and end of Long Shelf framing. Attach with **2 - 2 1/2" screws** as per **Step 87** to first shelf and wall framing. Use a level to confirm shelving is square and level. Attach legs as previously illustrated. Screw to wall stud and up into the underside of shelf framing. Continue attaching shelves along wall as per **Steps 87-88**. Short Potting Shelf goes in the corner and only receives one leg.



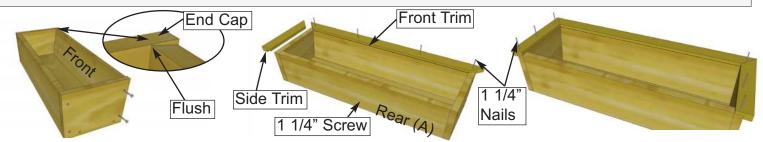
## Congratulations on completing your new 12 x 16 Sunshed Garden Shed!

Toll Free 1-888-658-1658

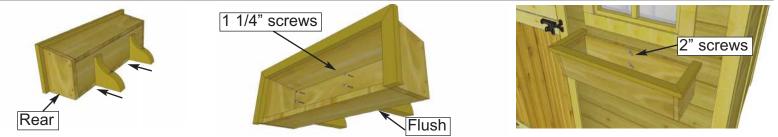
www.outdoorlivingtoday.com Page 47



On a table position Rear Box and End Cap Frames together so flush at top. Fasten together with
 1 1/4" screws. Place Base Frame tight against Rear and End Cap and flush at bottom. Secure with
 1 1/4" screws. Complete attachment of remaining End Cap Frame. Slide Front Frame between End Caps.



**2.** Position Front Frame Piece flush with End Cap. Attach both ends with 2 - 1 1/4" screws. Pilot hole Rear Box Frame near bottom center and secure to Base edge with 1 - 1 1/4" screw. Evenly position Front Trim (mitre cut on end and dado cut on inside bottom) tight against front frame and nail down with 4 - 1 1/4" nails. Position Side Trims as per Front and secure with 3 - 1 1/4" nails per side.



**3.** On a flat surface, flip Flower Box on it's rear face. Evenly space Brackets and secure through Base Frame and into the Brackets with 2 - 1 1/4" screws per Bracket. Position completed Flower Box beneath window trim and screw from inside of box into the center wall stud with 2 - 2" screws. (2" screws supplied with Base Kit.)



## **Completed 12x16 SunShed**

Note; Our Sheds are shipped as an unfinished product. If exposed to the elements, the western red cedar lumber will weather to a silvery-gray color. If you prefer to keep the cedar lumber looking closer to the original color, we suggest that you treat the wood with a good oil base wood stain. You may also wish to paint your new shed rather than stain it. In both cases we recommend that you consult with a paint and stain dealer in your area for their



We hope your experience constructing our building has been both positive and rewarding.

We value your feedback and would like to hear back from you on how well we are doing in the following areas:

**1. Customer Service** 

recommendations.

- 2. On Time Shipping
- 3. Motor Freight Delivery
- 4. Quality of Materials
- 5. Assembly Manual
- 6. Overall Satisfaction.

Please call, write or email us at:



The materials contained in this Assembly Manual may be downloaded or copied provided that ALL copies retain the copyright and any other proprietary notices contained on the materials. No material may be modified, edited or taken out of context such that its use creates a false or misleading statement or impression as to the positions, statements or actions.

## Outdoor Living Today

Canadian AddressUnited States Address9393 287th StreetP.O. Box 96Maple Ridge, British ColumbiaSumas, WashingtonCanadaV2W 1L1USA 98295

Toll Line: 1.888.658.1658